

Auburn Vocational School District BOARD OF EDUCATION

Minutes of December 5, 2023

The December 5, 2023 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 5:58 p.m.

The following members were present:

| | | | |
|-------------|--------------|--------------|--------------|
| Mrs. Brush | Mr. Kent | Mr. Stefanko | Mrs. Wheeler |
| Mr. Cahill | Mr. Miller | Mr. Strever | |
| Dr. Culotta | Mrs. Rayburn | Mr. Walter | |

Absent: Miss Maruschak

Administrators: Brian Bontempo, Sherry Williamson and Jeff Slavkovsky

170-23 Approve Agenda

A motion was made by Mr. Kent seconded by Dr. Culotta to approve the December 5, 2023 agenda.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

171-23 Approve Minutes of the Regular Meeting on November 9, 2023

A motion was made by Mr. Stefanko and seconded by Dr. Culotta to approve the regular minutes of the November 9, 2023 Board meeting.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

172-23 Executive Session

A motion was made by Mr. Brush and seconded by Mr. Stefanko to recess into consecutive executive sessions at 6:00 p.m. pursuant to R.C. 121.22(G) for the following purposes: (1) conferencing with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; (2) considering matters required to be kept confidential by law; (3) considering the employment and compensation of public employees; and (4) meeting with the Career and Technical Association pursuant to Section 4.11 of the collective bargaining agreement. Upon conclusion of these executive sessions, the Board President shall gavel the Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Return to public session at 6:31 p.m.

Administrative Report

- Certificate of Service – Erik Walter
- Certificate of Service – Keith Strever

Board Advisory Committee's Update

- Facilities – Jeff Slavkovsky gave an update to the Board

Public Participation – None

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending October 31, 2023 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachment Item #9)

No Action Required.

173-23 Rescind 010 Fund and Transfer of Funds

A motion was made by Mr. Stefanko and seconded by Mr. Kent to approve rescinding the previous resolution to transfer the OFCC Career Tech Construction Program Local Share in the amount of \$299,700 from the general fund (001-000) to 010-9024.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

174-23 Approve Creation of 003-9024 Fund and Transfer Funds

A motion was made by Mr. Stefanko and seconded by Mr. Kent to approve the creation of 003-9024 Fund and transfer \$299,700 for the purpose of funding the Local Share of the OFCC Career Tech Construction Program requirement.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

175-23 Approve 2 Year, 7 Month Contract for the Director of Special Education

A motion was made by Mr. Miller and seconded by Mr. Stefanko to approve. Mrs. Shelby Kaminski for a 2 year, 7 month, 200 day administrator's contract effective January 1, 2024. (Attachment Item #12)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

176-23 Resolution to Abolish Positions and Suspend Contracts – Reduction in Staff

A motion was made by Mr. Kent and seconded by Mr. Miller to approve the following resolution to abolish positions and suspend contracts – reduction in staff:

WHEREAS, the Auburn Vocational School District Board of Education (“Board”) adopted Board Policy 3131 (“Reduction in Staff”) pursuant to R.C. 3319.17 (“Reduction in Number of Teachers”).

WHEREAS, Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement between the Board and the Career and Technical Association (“Master Agreement”), and applicable laws permit the Board to proceed in achieving a reduction in staff by abolishing positions — in whole — in accordance with the recommendation of the Superintendent due to good and just cause including, but not limited to, financial reasons.

WHEREAS, Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws permit the Board to proceed in achieving a reduction in staff by suspending employment contracts — in whole — in accordance with the recommendation of the Superintendent due to good and just cause including, but not limited to, financial reasons after giving preference first, within each applicable teaching field affected, to employees on continuing contracts.

WHEREAS, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Superintendent recommends that the Board proceed in achieving a reduction in staff by both (1) abolishing the following position in whole by one hundred percent (100%) and suspending the following employment contract in whole by one hundred percent (100%) due to good and just cause including, but not limited to, financial reasons after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective December 31, 2023:

One (1) 1.0 VOSE Coordinator — in whole by one hundred percent (100%); and Employment Contract Mrs. Shelby Kaminski — in whole by one hundred percent (100%).

WHEREAS, all formal action of the Board concerning and relating to the adoption of the instant resolution were taken in an open meeting of the Board and all deliberations of the Board that resulted in such formal action were in meetings open to the public in compliance with the law.

NOW THEREFORE BE IT FURTHER RESOLVED THAT, this resolution shall be in full force and effect from and immediately upon its adoption by the Board

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

177-23 Resolution to Approve Tuition – Free Enrollment in Adult Education

A motion was made by Dr. Culotta and seconded by Mr. Miller to approve the following tuition – free enrollment in Adult Education Classes as an employee fringe benefit:

WHEREAS, in accordance with state law, the Auburn Career Center Governing Board of Education (“Board”) offers certain fringe benefits to our employees; and

WHEREAS, the Board wishes to offer the opportunity for employees, their spouses, and their dependent children to enroll tuition-free in adult education classes offered at Auburn as an employee fringe benefit; and

WHEREAS, the Board believes that this fringe benefit supports recruitment and retention of qualified and talented staff; and

WHEREAS, it is the Board’s belief that Auburn also benefits from the enrollment of staff and their families in Auburn’s adult education programs.

NOW, THEREFORE, BE IT RESOLVED by the Auburn Career Center Governing Board of Education as follows:

Section 1. The Board hereby affirms and approves continuation of the fringe benefit of tuition-free enrollment for full and part-time employees, their spouses, and their dependent children in adult education classes offered at Auburn. The fringe benefit shall be subject to the terms of the Administrative Guidelines.

Section 2: The Governing Board hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Governing Board and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements.

Section 3. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Governing Board of Education that may be inconsistent or duplicative with the provisions of this resolution.(Attachment #14)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

178-23 Approve Consent Agenda

A motion was made by Mr. Kent and seconded by Mr. Stefanko to approve Item #16A-E as a consent motion.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler
Nays: None
Mr. Walter declared the motion passed

179-23 Contract/Affiliation Agreement

A motion was made by Mr. Strever and seconded by Mrs. Brush to approve the following contract and/or affiliation agreement(s):

- A. *Educator Career Pathways Affiliation Agreement SY23-24 (Attachment #16a)*
 - 1. *Lake County Board of Developmental Disabilities/Deepwood*
- B. *Public Safety Affiliation Agreements SY23-24 (Attachment #16b)*
 - 1. *City of Twinsburg, Twinsburg Fire Department*
 - 2. *South Central Ambulance District*
 - 3. *Village of Fairport Harbor*
- C. *Updated Business Partnerships Affiliation Agreements SY23-24 (Attachment #16c)*
- D. *Award Agreement Between The Ohio Department of Higher Education and Auburn Career Center (Attachment #16d)*
- E. *Training Agreement Between MAGNET Early Career Early College Program and Auburn Career Center (Attachment #16e)*

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler
Nays: None
Mr. Walter declared the motion passed

180-23 Approve Treasurer Contract

A motion was made by Mr. Stefanko and seconded by Mrs. Rayburn to approve the following Treasurer Contract, Pursuant to R.C. 3313.22, R.C. 3313.24, and all applicable laws, the Auburn Vocational School District Board of Education appoints Sherry L. Williamson as Treasurer for the contract period commencing August 1, 2024, and ending July 31, 2029, pursuant to the terms and conditions set forth in the contract of employment attached hereto and incorporated herein. *(Attachment #17)*

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller,
Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

181-23 Human Resources

A motion was made by Mr. Kent and seconded by Mr. Stefanko to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #18)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller,
Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

182-23 Organizational Meeting

A motion was made by Mr. Stefanko and seconded by Dr. Culotta to approve the date, time and location for the Organizational Board meeting.

Date: Thursday, January 11, 2024 **Time:** 6:30 p.m.

Location: Technology Learning Center, 8221 Auburn Rd, Concord, OH

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller,
Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

183-23 Resolution to Approve President Pro-Temp for the Organizational Board Meeting

A motion was made by Mr. Cahill and seconded by Dr. Culotta to nominate Mr. Geoff Kent as President Pro-Temp for the Organizational Board Meeting. Dr. Culotta motioned to close nominations and Mr. Stefanko seconded. The Board President Pro-Temp is elected to call to order the 2024 Organizational Board meeting and the elections of officers.

President Pro-Temp: **Mr. Geoff Kent**

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller,
Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

184-23 Resolution to Deny Level IV Grievance

A motion was made by Mr. Stefanko and seconded by Mr. Strever to approve the following resolution to deny the Level IV Grievance:

WHEREAS each teacher employed by the Board has a statutory right to at least two hundred minutes per week for planning periods for the purposes of designing work, evaluating student progress, conferencing, team planning, developing lesson plans, and participating in professional development and shared learning as mandated by R.C. 3301.07, Ohio Adm.Code 3301-35-05, and applicable laws.

WHEREAS each teacher employed by the Board agreed to receive a payment in the amount of a planning period stipend at “a rate of 10% of the teacher’s annual salary” in exchange for the teacher’s waiver of the statutory right to receive planning periods in accordance with Section 21.4 of the applicable collective bargaining agreement with the Career and Technical Association (“CATA”) on file with the State Employment Relations Board (“SERB”) in SERB Case No. 09-MED-01-0080-3039-01, which is accessible online at <https://serb.ohio.gov/static/PDF/Contracts/2009/09-MED-01-0080.pdf> (last accessed December 5, 2023).

WHEREAS the Board has neither agreed nor stipulated that the Section 21.4 planning period stipends are not exempt and/or otherwise excluded from compensation for retirement purposes with the State Teachers Retirement System of Ohio (“STRS”).

WHEREAS an agreement/stipulation that the Section 21.4 planning period stipends are not exempt and/or otherwise excluded from compensation for retirement purposes with STRS is void as a matter of law as any decision on whether compensation is eligible for retirement purposes rests solely with STRS – not the Board and not CATA. *See, generally, State ex rel. Nese v. State Teachers Retirement Bd. of Ohio*, 136 Ohio St.3d 103, 2013-Ohio-1777, 991 N.E.2d 218; *State ex rel. Anderson v. State Teachers Retirement Sys. Bd.*, 10th Dist. Franklin No. 19AP-293, 2021-Ohio-1378.

WHEREAS the Section 21.4 planning period stipends are exempt and otherwise excluded from compensation for retirement purposes with STRS pursuant to R.C. 3307.01(L)(2)(f) and applicable laws as such payments amount to an exchange for a teacher’s waiver of the statutory right to receive planning periods as explained, by way of example only, in the guidance set forth by STRS on its own website, which is accessible online at <https://www.strsoh.org/employer/reporting/compensation/qualifications.html> (last accessed on December 5, 2023) and https://www.strsoh.org/employer/_pdfs/fact-sheets/50-307.pdf (last accessed on December 5, 2023).

WHEREAS the Section 21.4 planning period stipends are also exempt and otherwise excluded from compensation for retirement purposes with STRS pursuant to R.C. 3307.01(L)(2)(g) and applicable laws as such payments are for services not actually rendered as explained, by way of example only, in the guidance set forth by STRS on its own website.

WHEREAS the Section 21.4 planning period stipends are also exempt and otherwise excluded from compensation for retirement purposes with STRS pursuant to R.C. 3307.01(L)(2)(h)(iv) and applicable laws as such payments amount to retroactive increases that are not paid in accordance with uniform criteria applicable to all STRS members who are employed by the Board as explained, by way of example only, in the guidance set forth by STRS on its own website.

WHEREAS Subsection 6.1.1 of the collective bargaining agreement defines the teacher workday as “7:30 a.m. to 3:00 p.m.,” which includes the student portion of the teacher workday.

WHEREAS, as nothing in the plain and unambiguous language of Section 21.4 limits when the Administration may assign planning periods throughout the teacher workday, the Administration assigned planning periods to teachers outside the student portion of the teacher workday for the 2011-2012 to 2022-2023 school years and, therefore, the Administration asserted that no teacher waived the statutory right to planning periods.

WHEREAS, on December 13, 2011, CATA initiated litigation against the Board in the Lake County Court of Common Pleas (“Trial Court”), in the case of *Career & Technical Association v. Auburn Vocational School Dist. Bd. of Edn.*, Lake C.P. Case No. 11 CV 003318 (Judge Patrick J. Condon) asserting that each teacher had a statutory right to have planning periods assigned during the student portion of the teacher workday and any teacher who was assigned planning periods outside the student portion of the teacher workday was entitled to payment of the Section 21.4 planning period stipend amount in an exchange for the teacher’s waiver of the statutory right to receive planning periods outside the student portion of the teacher workday.

WHEREAS, on October 14, 2021, the Trial Court issued a final appealable order against CATA with respect to the 2021-2022 and 2022-2023 school years, which CATA neither (1) appealed pursuant to the applicable civil and appellate rules nor (2) timely grieved within the strictly adhered to fifteen working day time limits pursuant to Section 4.8 of the collective bargaining agreement, which provides that “[a] grievant who claims a non-compliance with the Agreement, within fifteen (15) days of alleged event, shall first discuss it with his or her immediate supervisor with the objective of resolving the matter” and Section 4.13 of the collective bargaining agreement, which provides that “[t]he number of days indicated in each step are working days and are considered the maximum unless the time limits are extended by mutual agreement of the parties.”

WHEREAS, on October 14, 2021, the Trial Court issued a final appealable order against the Board wherein the Trial Court limited its **“judgment to Career Tech against Auburn in the sum of \$1,486,045.78 (on behalf of and to be distributed to each member enumerated in Exhibit A) (emphasis added)”** and, thereby, did not order the Board to make any STRS contributions, which CATA neither (1) appealed pursuant to the applicable civil and appellate rules, (2) sought relief from pursuant to Civ.R. 60(B) and

applicable laws, nor (3) timely grieved within the strictly adhered to fifteen (15) working day time limits pursuant to Sections 4.8 and 4.13 of the collective bargaining agreement.

WHEREAS, as early as October 14, 2021, CATA knew and/or should have known that the Board was not making any STRS payments relating to the Section 21.4 planning period stipends as the Board/Administration advised CATA of the same upon entry of the October 14, 2021 final appealable order of the Trial Court.

WHEREAS, as recently as March 28, 2023, CATA knew and/or should have known that the Board was not making any STRS payments relating to the Section 21.4 planning period stipends as the Board/Administration advised CATA of the same upon the March 28, 2023 decision of the Ohio Supreme Court to deny the Board's request to accept jurisdiction over the judgment entries against the Board for these school years in the case of *Career & Technical Assn. v. Auburn Vocational Sch. Dist. Bd. of Edn.*, Ohio Supreme Court Case No. 2022-1190.

WHEREAS, on May 16, 2023 (*i.e.*, five hundred seventy-nine (579) calendar days after the October 14, 2021 final appealable order of the Trial Court and forty-nine (49) days after the March 28, 2023 jurisdictional decision of the Ohio Supreme Court), CATA filed a Level I grievance alleging that the Board must make STRS payments relating to the Section 21.4 planning period stipends, which the Administration timely denied.

WHEREAS, on May 16, 2023, CATA filed a Level II grievance alleging that the Board must make STRS payments relating to the Section 21.4 planning period stipends, which the Administration timely denied.

WHEREAS, on September 15, 2023, CATA filed a Level III grievance alleging that the Board must make STRS payments relating to the Section 21.4 planning period stipends, which the Administration timely denied.

WHEREAS, on October 31, 2023, CATA filed a Level IV grievance alleging that the Board must make STRS payments relating to the Section 21.4 planning period stipends.

WHEREAS, on December 5, 2023, the Board met with the grievant in executive session pursuant to Section 4.11 of the collective bargaining agreement.

WHEREAS, on December 5, 2023, the Board renders the instant written decision pursuant to Section 4.11 of the collective bargaining agreement.

WHEREAS the notice requirements of R.C. 121.22, R.C. 3313.16, and applicable laws were complied with for this regular board meeting of December 5, 2023.

WHEREAS all formal action of the Board concerning and relating to the adoption of the instant resolution were taken in an open meeting of the Board and all deliberations of the Board that resulted in such formal action were in meetings open to the public in compliance with the law.

NOW THEREFORE BE IT RESOLVED THAT the Board hereby denies, in writing, the Level IV grievance for procedural, equitable, and substantive grounds including, but not limited to, the reasons set forth in the instant resolution.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the Board directs the Administration to make all Section 21.4 planning period stipends through the payroll or separate checks to each current and former bargaining unit member of CATA pursuant to the applicable laws and as advised by the Board's financial professionals.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the Treasurer is directed to affix the instant resolution to the Level IV grievance using the grievance report form attached to and incorporated on pages 41-42 of the collective bargaining agreement and deliver the same to the CATA President and CATA Grievance Chair with copies to the Superintendent and Building Principal.

NOW THEREFORE BE IT FURTHER RESOLVED THAT this resolution shall be in full force and effect from and immediately upon its adoption by the Board.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

185-23 Adjourn

A motion was made by Mr. Cahill and seconded by Mr. Strever to adjourn the meeting at 6:40 p.m.


Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Mr. Miller, Mrs. Rayburn, Mr. Stefanko, Mr. Strever, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed



Treasurer



Board President

**Auburn
Career Center**



*Attachment Item #9
Render Financial
Reports*

Auburn Career Center
Bank Reconciliation
October 31, 2023

| | |
|--------------------------------------|-------------------------|
| Dollar Bank - Main Depository | \$ 14,074,754.91 |
| Huntington | \$ 50,921.21 |
| O/S checks - a/p | \$ (37,482.07) |
| O/S checks - p/r | \$ (78.00) |
| Payroll Accum (O/S)-Checks NI | \$ (391.30) |
| Pending Payroll Items in Transit | |
| Petty Cash | \$ 400.00 |
| Change Funds | \$ 137.00 |
| Net Operating Check + Cash | 14,088,261.75 |
| Health Care Deductible Pool - Dollar | \$ 27,038.40 |
| Star Ohio | \$ 114,228.46 |
| Net Available Cash | \$ 14,229,528.61 |
| Investments: | |
| Wells Fargo | \$ 2,585,313.37 |
| Total Investments | \$ 2,585,313.37 |
| Balance per bank | \$ 16,814,841.98 |
| Balance per books | \$ 16,814,841.98 |
| | \$ - |

Investments Report

| Institution | Amount |
|-------------|-----------------|
| Wells Fargo | \$ 2,585,313.37 |

AUBURN VOCATIONAL SCHOOL DISTR Monthly Appropriation Summary Report

| | FYTD Appropriated | Prior Year Incumbance | FYTD Expendable | FYTD Expended | MTTD Expended | Incumbance | FYTD Unencumbered |
|--|----------------------|--------------------------|------------------|-----------------|---------------|-----------------|----------------------|
| Code 001 GENERAL | \$ 12,635,722.27 | \$ 216,983.60 | \$ 12,852,705.87 | \$ 3,389,164.18 | \$ 855,020.65 | \$ 1,171,892.57 | \$ 8,291,649.12 |
| Code 002 BOND RETIREMENT | | | | | | | |
| Code 004 BUILDING | \$ 1,010,419.00 | \$ 0.00 | \$ 1,010,419.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 1,010,419.00 |
| Code 006 FOOD SERVICE | \$ 2,982,169.43 | \$ 182,700.00 | \$ 3,164,869.43 | \$ 169,447.04 | \$ 0.00 | \$ 13,252.96 | \$ 2,982,169.43 |
| Code 009 UNIFORM SCHOOL SUPPLIES | \$ 135,711.37 | \$ 0.00 | \$ 135,711.37 | \$ 38,320.79 | \$ 13,695.47 | \$ 12,266.57 | \$ 85,124.01 |
| Code 011 ROTARY-SPECIAL SERVICES | \$ 12,780.00 | \$ 0.00 | \$ 12,780.00 | \$ 6,099.50 | \$ 0.00 | \$ 0.00 | \$ 6,680.50 |
| Code 012 ADULT EDUCATION | \$ 25,454.73 | \$ 0.00 | \$ 25,454.73 | \$ 318.41 | \$ 72.96 | \$ 0.00 | \$ 25,136.32 |
| Code 014 ROTARY-INTERNAL SERVICES | \$ 2,532,795.61 | \$ 75,134.13 | \$ 2,607,929.74 | \$ 875,732.37 | \$ 217,513.06 | \$ 297,490.32 | \$ 1,434,707.05 |
| Code 018 PUBLIC SCHOOL SUPPORT | \$ 677.53 | \$ 0.00 | \$ 677.53 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 677.53 |
| Code 019 OTHER GRANT | \$ 180,661.15 | \$ 21,218.85 | \$ 201,880.00 | \$ 15,735.86 | \$ 10,983.00 | \$ 69,192.31 | \$ 116,951.83 |
| Code 022 DISTRICT CUSTODIAL | \$ 52,462.06 | \$ 0.00 | \$ 52,462.06 | \$ 0.00 | \$ 0.00 | \$ 2,500.00 | \$ 49,962.06 |
| Code 024 EMPLOYEE BENEFITS SELF INS. | \$ 19,622.14 | \$ 0.00 | \$ 19,622.14 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 19,622.14 |
| Code 070 CAPITAL PROJECTS | \$ 30,000.00 | \$ 5,508.28 | \$ 35,508.28 | \$ 4,463.85 | \$ 1,087.83 | \$ 26,914.28 | \$ 4,130.15 |
| Code 200 STUDENT MANAGED ACTIVITY | \$ 561,000.00 | \$ 246,076.36 | \$ 807,076.36 | \$ 279,575.38 | \$ 0.00 | \$ 130,559.39 | \$ 396,941.59 |
| Code 501 ADULT BASIC EDUCATION | \$ 82,758.09 | \$ 70.00 | \$ 82,828.09 | \$ 180.00 | \$ 150.00 | \$ 1,925.00 | \$ 80,723.09 |
| Code 507 ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND | \$ 374,453.92 | \$ 19,479.40 | \$ 393,933.32 | \$ 101,180.79 | \$ 28,591.36 | \$ 18,999.17 | \$ 273,753.36 |
| Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND | \$ 106,969.57 | \$ 2,664.00 | \$ 109,633.57 | \$ 42,991.43 | \$ 7,370.06 | \$ 81,585.88 | \$ (14,943.74) |
| Code 524 VOC ED: CARL D. PERKINS - 1984 | \$ 12,921.42 | \$ 2,269.81 | \$ 15,191.23 | \$ 15,191.23 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| | \$ 512,782.20 | \$ 34,943.32 | \$ 547,725.52 | \$ 261,504.93 | \$ 115,228.84 | \$ 70,144.91 | \$ 216,075.68 |

**AUBURN VOCATIONAL SCHOOL DISTR
Monthly Appropriation Summary Report**

| | FYTD Appropriated | Prior Year Incumbrance | FYTD Expendable | FYTD Expended | MTD Expended | Incumbrance | FYTD Unencumbered |
|--|-------------------------|---------------------------|-------------------------|------------------------|------------------------|------------------------|-------------------------|
| Code 599 MISCELLANEOUS FED. GRANT FUND | \$ 43,260.00 | \$ 8,445.00 | \$ 51,705.00 | \$ 41,945.00 | \$ 0.00 | \$ 3,615.00 | \$ 6,145.00 |
| Grand Total | \$ 21,312,620.49 | \$ 815,492.75 | \$ 22,128,113.24 | \$ 5,241,850.76 | \$ 1,249,713.23 | \$ 1,900,338.36 | \$ 14,985,924.12 |

AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

| Full Account Code | Description | Initial Cash | MFD Received | FYTD Received | MFD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|--|---------------------------------------|-------------------------|----------------------|------------------------|----------------------|------------------------|-------------------------|------------------------|-------------------------|
| Code 001 GENERAL | | | | | | | | | |
| 001-0000 | GENERAL FUND | \$ 10,920,414.04 | \$ 892,645.69 | \$ 5,613,664.44 | \$ 855,020.65 | \$ 3,389,164.18 | \$ 13,144,914.30 | \$ 1,171,892.57 | \$ 11,973,021.73 |
| | | \$ 10,920,414.04 | \$ 892,645.69 | \$ 5,613,664.44 | \$ 855,020.65 | \$ 3,389,164.18 | \$ 13,144,914.30 | \$ 1,171,892.57 | \$ 11,973,021.73 |
| Code 004 BUILDING | | | | | | | | | |
| 004-0000 | CONSTRUCTION FUND | 101,469.43 | 10,000.00 | 40,000.00 | 0.00 | 0.00 | 141,469.43 | 0.00 | 141,469.43 |
| 004-9021 | \$1.3 MILLION BOND APPR 12/1/20 | 84,247.04 | 0.00 | 0.00 | 0.00 | 84,247.04 | 0.00 | 0.00 | 0.00 |
| 004-9023 | \$3.1 MILLION BOND APPR 6/24/22 | 2,939,152.96 | 0.00 | 0.00 | 0.00 | 85,200.00 | 2,853,952.96 | 13,252.96 | 2,840,700.00 |
| | | \$ 3,124,869.43 | \$ 10,000.00 | \$ 40,000.00 | \$ 0.00 | \$ 169,447.04 | \$ 2,995,422.39 | \$ 13,252.96 | \$ 2,982,169.43 |
| Code 006 FOOD SERVICE | | | | | | | | | |
| 006-0000 | LUNCHROOM | 53,011.37 | 11,457.10 | 25,735.25 | 13,695.47 | 38,320.79 | 40,425.83 | 12,266.57 | 28,159.26 |
| | | \$ 53,011.37 | \$ 11,457.10 | \$ 25,735.25 | \$ 13,695.47 | \$ 38,320.79 | \$ 40,425.83 | \$ 12,266.57 | \$ 28,159.26 |
| Code 009 UNIFORM SCHOOL SUPPLIES | | | | | | | | | |
| 009-0000 | UNIFORM SUPPLY | 3,850.00 | 975.00 | 8,930.00 | 0.00 | 6,099.50 | 6,680.50 | 0.00 | 6,680.50 |
| | | \$ 3,850.00 | \$ 975.00 | \$ 8,930.00 | \$ 0.00 | \$ 6,099.50 | \$ 6,680.50 | \$ 0.00 | \$ 6,680.50 |
| Code 011 ROTARY-SPECIAL SERVICES | | | | | | | | | |
| 011-0000 | CUSTOMER SERVICE | 20,254.76 | 3,605.72 | 5,199.97 | 72.96 | 318.41 | 25,136.32 | 0.00 | 25,136.32 |
| | | \$ 20,254.76 | \$ 3,605.72 | \$ 5,199.97 | \$ 72.96 | \$ 318.41 | \$ 25,136.32 | \$ 0.00 | \$ 25,136.32 |
| Code 012 ADULT EDUCATION | | | | | | | | | |
| 012-0000 | ADULT EDUCATION | 352,172.02 | 276,467.99 | 853,381.83 | 217,513.06 | 875,732.37 | 329,821.48 | 294,580.32 | 35,241.16 |
| 012-9225 | ADULT EDUCATION - SHORT TERM CERT. | 3,037.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,037.00 | 2,910.00 | 127.00 |
| | | \$ 355,209.02 | \$ 276,467.99 | \$ 853,381.83 | \$ 217,513.06 | \$ 875,732.37 | \$ 332,858.48 | \$ 297,490.32 | \$ 35,368.16 |
| Code 014 ROTARY-INTERNAL SERVICES | | | | | | | | | |
| 014-0000 | Rotary - Sales Tax | 677.53 | 0.00 | 0.00 | 0.00 | 0.00 | 677.53 | 0.00 | 677.53 |
| | | \$ 677.53 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 677.53 | \$ 0.00 | \$ 677.53 |
| Code 018 PUBLIC SCHOOL SUPPORT | | | | | | | | | |
| 018-0000 | PRINCIPAL FUND | 21,218.85 | 1,000.00 | 59,600.00 | 10,983.00 | 15,735.86 | 65,082.99 | 69,192.31 | (4,109.32) |
| | | \$ 21,218.85 | \$ 1,000.00 | \$ 59,600.00 | \$ 10,983.00 | \$ 15,735.86 | \$ 65,082.99 | \$ 69,192.31 | \$ (4,109.32) |
| Code 019 OTHER GRANT | | | | | | | | | |
| 019-0000 | SCHOLARSHIP | 47,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 47,000.00 | 0.00 | 47,000.00 |
| 019-914R | ROBOT DONATIONS | 5,462.06 | 2,500.00 | 2,500.00 | 0.00 | 0.00 | 7,962.06 | 2,500.00 | 5,462.06 |
| | | \$ 52,462.06 | \$ 2,500.00 | \$ 2,500.00 | \$ 0.00 | \$ 0.00 | \$ 54,962.06 | \$ 2,500.00 | \$ 52,462.06 |
| Code 022 DISTRICT CUSTODIAL | | | | | | | | | |
| 022-9020 | DISTRICT AGENCY FY20 | 619.22 | 0.00 | 0.00 | 0.00 | 0.00 | 619.22 | 0.00 | 619.22 |
| 022-9021 | DISTRICT CUSTODIAL | 5,012.91 | 0.00 | 0.00 | 0.00 | 0.00 | 5,012.91 | 0.00 | 5,012.91 |
| 022-9022 | DISTRICT CUSTODIAL | 3,682.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,682.00 | 0.00 | 3,682.00 |
| 022-9998 | ABLE CONSORTIUM | 4,491.34 | 0.00 | 0.00 | 0.00 | 0.00 | 4,491.34 | 0.00 | 4,491.34 |

AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | YTD Received | MTD Expended | YTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|----------------------|----------------|----------------------|--------------------|----------------------|----------------------|----------------------|----------------------|
| 022-9995 | SCHOLARSHIP FUNDS | \$ 5,816.67 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 5,816.67 | \$ 0.00 | \$ 5,816.67 |
| | | \$ 19,622.14 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 19,622.14 | \$ 0.00 | \$ 19,622.14 |
| Code 024 EMPLOYEE BENEFITS SELF INS. | | | | | | | | | |
| 024-0000 | EMPLOYEE BENEFITS SELF INSURANCE | 5,508.28 | 0.00 | 25,869.85 | 1,087.83 | 4,463.85 | 26,914.28 | 26,914.28 | 0.00 |
| | | \$ 5,508.28 | \$ 0.00 | \$ 25,869.85 | \$ 1,087.83 | \$ 4,463.85 | \$ 26,914.28 | \$ 26,914.28 | \$ 0.00 |
| Code 070 CAPITAL PROJECTS | | | | | | | | | |
| 070-9017 | BUILDING SITE IMPROVEMENT - CAPITAL OUTLAY | 246,076.36 | 0.00 | 211,000.00 | 0.00 | 279,575.38 | 177,500.98 | 130,559.39 | 46,941.59 |
| | | \$ 246,076.36 | \$ 0.00 | \$ 211,000.00 | \$ 0.00 | \$ 279,575.38 | \$ 177,500.98 | \$ 130,559.39 | \$ 46,941.59 |
| Code 200 STUDENT MANAGED ACTIVITY | | | | | | | | | |
| 200-901A | ALLIED HEALTH TECHNOLOGIES | 644.92 | 0.00 | 0.00 | 0.00 | 0.00 | 644.92 | 0.00 | 644.92 |
| 200-902A | Adv Manufacturing II | 70.00 | 0.00 | 0.00 | 0.00 | 0.00 | 70.00 | 0.00 | 70.00 |
| 200-903A | COMPUTER NETWORKING & TECHNOLOGY | 231.04 | 0.00 | 0.00 | 0.00 | 0.00 | 231.04 | 0.00 | 231.04 |
| 200-907A | INT MULTIMEDIA II | 34.15 | 0.00 | 0.00 | 0.00 | 0.00 | 34.15 | 0.00 | 34.15 |
| 200-911A | PRACTICAL NURSING ADULT | 829.83 | 0.00 | 0.00 | 0.00 | 0.00 | 829.83 | 0.00 | 829.83 |
| 200-912A | AUTO TECHNOLOGY I & II | 2,897.73 | 0.00 | 0.00 | 0.00 | 0.00 | 2,897.73 | 0.00 | 2,897.73 |
| 200-915A | LANDSCAPE HORT INFORMATION SUPPORT & SERVICES JR & SR | 53,128.91 | 0.00 | 0.00 | 0.00 | 0.00 | 53,128.91 | 425.00 | 52,703.91 |
| 200-917A | WELDING II | 254.11 | 0.00 | 0.00 | 0.00 | 0.00 | 254.11 | 0.00 | 254.11 |
| 200-924A | MAINT & ENVIR SERVICES | 439.04 | 0.00 | 0.00 | 0.00 | 0.00 | 439.04 | 0.00 | 439.04 |
| 200-925A | EMERGENCY MEDICAL SERVICES | 6,972.78 | 0.00 | 0.00 | 0.00 | 0.00 | 6,972.78 | 0.00 | 6,972.78 |
| 200-927A | MBA / DECA | 563.75 | 0.00 | 0.00 | 0.00 | 0.00 | 563.75 | 0.00 | 563.75 |
| 200-930A | CULINARY ARTS I & II | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | (1,500.00) |
| 200-940A | TEACHING PROF PATHWAYS I & II | 1,490.17 | 507.10 | 647.10 | 150.00 | 150.00 | 1,987.27 | 0.00 | 1,987.27 |
| 200-945A | S.A.D.D. | 548.44 | 0.00 | 0.00 | 0.00 | 0.00 | 548.44 | 0.00 | 548.44 |
| 200-950A | INTERNET PROG & DEV JR & SR | 801.97 | 0.00 | 0.00 | 0.00 | 0.00 | 801.97 | 0.00 | 801.97 |
| 200-982A | AUTOMOTIVE COLLISION REPAIR #2 | 1,016.25 | 0.00 | 0.00 | 0.00 | 0.00 | 1,016.25 | 0.00 | 1,016.25 |
| 200-985A | SKILLS USA | 429.29 | 0.00 | 25.00 | 0.00 | 0.00 | 454.29 | 0.00 | 454.29 |
| 200-990A | COSMETOLOGY #1 / HOLLAND JR & SR | 1,273.79 | 0.00 | 0.00 | 0.00 | 0.00 | 1,273.79 | 0.00 | 1,273.79 |
| 200-992A | PATIENT CARE TECHNICIAN JR & SR | 470.77 | 107.00 | 158.00 | 0.00 | 30.00 | 598.77 | 0.00 | 598.77 |
| 200-995A | | 204.70 | 0.00 | 0.00 | 0.00 | 0.00 | 204.70 | 0.00 | 204.70 |

AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|--|-------------------------|------------------------|------------------------|------------------------|------------------------|-------------------------|------------------------|-------------------------|
| 200-996A | ELECTRICAL ENGINEERING | \$ 11.57 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 11.57 | \$ 0.00 | \$ 11.57 |
| 200-998A | DISTRICTWIDE STUDENT TRAVEL | 772.00 | 8,912.78 | 8,912.78 | 0.00 | 0.00 | 9,684.78 | 0.00 | 9,684.78 |
| Code 501 ADULT BASIC EDUCATION | | \$ 73,085.21 | \$ 9,526.88 | \$ 9,742.88 | \$ 150.00 | \$ 180.00 | \$ 82,648.09 | \$ 1,925.00 | \$ 80,723.09 |
| 501-923A | ADULT BASIC EDUCATION | 19,479.40 | 0.00 | 0.00 | 0.00 | 50,267.19 | (30,787.79) | 0.00 | (30,787.79) |
| 501-924A | ASIPRE FY24 | 0.00 | 25,258.58 | 36,301.22 | 28,591.36 | 50,913.60 | (14,612.38) | 18,999.17 | (33,611.55) |
| Code 507 ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND | | \$ 19,479.40 | \$ 25,258.58 | \$ 36,301.22 | \$ 28,591.36 | \$ 101,180.79 | \$ (45,400.17) | \$ 18,999.17 | \$ (64,399.34) |
| 507-923D | DODD | 2,630.00 | 25,803.32 | 25,803.32 | 5,390.06 | 40,708.20 | (12,274.88) | 75,905.88 | (88,180.76) |
| 507-923G | OHIO'S PATHWAYS TO GRADUATION | 34.00 | 269.23 | 269.23 | 1,980.00 | 2,283.23 | (1,980.00) | 4,350.00 | (6,330.00) |
| 507-924G | OHIO PATHWAYS TO GRADUATION FY24 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,330.00 | (1,330.00) |
| Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND | | \$ 2,664.00 | \$ 26,072.55 | \$ 26,072.55 | \$ 7,370.06 | \$ 42,991.43 | \$ (14,254.88) | \$ 81,585.88 | \$ (95,840.76) |
| 508-9023 | GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND | 2,269.81 | 0.00 | 12,921.42 | 0.00 | 15,191.23 | 0.00 | 0.00 | 0.00 |
| Code 524 VOC ED: CARL D. PERKINS - 1984 | | \$ 2,269.81 | \$ 0.00 | \$ 12,921.42 | \$ 0.00 | \$ 15,191.23 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| 524-923Q | VOC ED: CARL D. PERKINS - 1984 | 32,250.00 | 40,472.41 | 40,472.41 | (1,154.93) | 72,722.41 | 0.00 | 0.00 | 0.00 |
| 524-923R | VOC ED: CARL D. PERKINS - 1984 | 2,693.32 | 2,646.11 | 2,646.11 | 0.00 | 5,339.43 | 0.00 | 0.00 | 0.00 |
| 524-924Q | VOC ED: CARL D. PERKINS - FY24 | 0.00 | 3,624.98 | 64,107.15 | 109,924.85 | 172,216.01 | (108,108.86) | 52,484.91 | (160,593.77) |
| 524-924R | VOC ED: CARL D. PERKINS - FY24 | 0.00 | 6,737.08 | 11,227.08 | 6,458.92 | 11,227.08 | 0.00 | 17,660.00 | (17,660.00) |
| Code 599 MISCELLANEOUS FED. GRANT FUND | | \$ 34,943.32 | \$ 53,480.58 | \$ 118,452.75 | \$ 115,228.84 | \$ 261,504.93 | \$ (108,108.86) | \$ 70,144.91 | \$ (178,253.77) |
| 599-923S | K-12 SCHOOL SAFETY GRANT | 51,705.00 | 0.00 | 0.00 | 0.00 | 41,945.00 | 9,760.00 | 3,615.00 | 6,145.00 |
| Grand Total | | \$ 51,705.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 9,760.00 | \$ 3,615.00 | \$ 6,145.00 |
| Total | | \$ 15,007,320.58 | \$ 1,312,990.09 | \$ 7,049,372.16 | \$ 1,249,713.23 | \$ 5,241,850.76 | \$ 16,814,841.98 | \$ 1,900,338.36 | \$ 14,914,503.62 |

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

| Reference Number | Check Number | Type | Default Payment Type | Date | Name | Vendor # | Status | Reconcile Date | Void Date | Amount |
|------------------------------------|--------------|-------------|----------------------|-----------|-----------------------------|----------|------------|----------------|-----------|-------------|
| Type: ACCOUNTS_PAYABLE | | | | | | | | | | |
| Default Payment Type: Check | | | | | | | | | | |
| 33073 | 59402 | ACCOUNTS_PA | Check | 10/2/2023 | HUNTINGTON NATIONAL BANK | 10092 | RECONCILED | 10/3/2023 | | \$ 1,632.08 |
| 33074 | 59403 | ACCOUNTS_PA | Check | 10/4/2023 | AMY RYAN | 41013 | RECONCILED | 10/4/2023 | | 150.00 |
| 33100 | 59404 | ACCOUNTS_PA | Check | 10/9/2023 | NEW DAIRY OPCO, | 42186 | RECONCILED | 10/13/2023 | | 291.41 |
| 33147 | 59405 | ACCOUNTS_PA | Check | 10/9/2023 | DONOVAN BUCHS | 8885 | RECONCILED | 10/16/2023 | | 200.00 |
| 33114 | 59406 | ACCOUNTS_PA | Check | 10/9/2023 | RESPONDUS | 41478 | RECONCILED | 10/11/2023 | | 2,995.00 |
| 33086 | 59407 | ACCOUNTS_PA | Check | 10/9/2023 | CENGAGE LEARNING | 10328 | RECONCILED | 10/13/2023 | | 10,631.50 |
| 33141 | 59408 | ACCOUNTS_PA | Check | 10/9/2023 | CHARTER COMMUNICATI ONS | 13042 | RECONCILED | 10/16/2023 | | 598.00 |
| 33133 | 59409 | ACCOUNTS_PA | Check | 10/9/2023 | 21C ADVERTISING | 414 | RECONCILED | 10/18/2023 | | 200.00 |
| 33115 | 59410 | ACCOUNTS_PA | Check | 10/9/2023 | CEV MULTIMEDIA LLC | 10843 | RECONCILED | 10/18/2023 | | 9,950.00 |
| 33135 | 59411 | ACCOUNTS_PA | Check | 10/9/2023 | SPEE-D-METALS | 1679 | RECONCILED | 10/17/2023 | | 253.00 |
| 33090 | 59412 | ACCOUNTS_PA | Check | 10/9/2023 | IDENTISYS, INC. | 10770 | RECONCILED | 10/16/2023 | | 2,288.00 |
| 33094 | 59413 | ACCOUNTS_PA | Check | 10/9/2023 | GRAINGER | 466 | RECONCILED | 10/13/2023 | | 3,560.65 |
| 33108 | 59414 | ACCOUNTS_PA | Check | 10/9/2023 | PACIFIC ONESOURCE INC | 41552 | RECONCILED | 10/16/2023 | | 100,770.00 |
| 33140 | 59415 | ACCOUNTS_PA | Check | 10/9/2023 | WKKY | 12341 | RECONCILED | 10/13/2023 | | 450.00 |
| 33092 | 59416 | ACCOUNTS_PA | Check | 10/9/2023 | JOHN D. PREUER & ASSOCIATES | 7053 | RECONCILED | 10/16/2023 | | 2,361.65 |
| 33116 | 59417 | ACCOUNTS_PA | Check | 10/9/2023 | HPS, LLC | 41409 | RECONCILED | 10/17/2023 | | 760.00 |
| 33099 | 59418 | ACCOUNTS_PA | Check | 10/9/2023 | ELENCO ELECTRONICS, INC | 41665 | RECONCILED | 10/16/2023 | | 1,417.60 |
| 33151 | 59419 | ACCOUNTS_PA | Check | 10/9/2023 | APCO INTERNATIONAL INC | 42483 | RECONCILED | 10/16/2023 | | 590.00 |
| 33131 | 59420 | ACCOUNTS_PA | Check | 10/9/2023 | MARIANNA | 541 | RECONCILED | 10/11/2023 | | 1,118.40 |

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

| Reference Number | Check Number | Type | Default Payment Type | Date | Name | Vendor # | Status | Reconcile Date | Void Date | Amount |
|------------------|--------------|------------------------|----------------------|-----------|---|----------|-------------|----------------|-----------|-------------|
| 33109 | 59421 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | INDUSTRIES WEBB SUPPLY | 8435 | RECONCILED | 10/13/2023 | | \$ 5,261.46 |
| 33083 | 59422 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | MOUNTAIN MEASUREMENT T, INC. | 40155 | OUTSTANDING | | | 299.75 |
| 33145 | 59423 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | SNAP ON INDUSTRIAL SME | 1266 | RECONCILED | 10/12/2023 | | 203.36 |
| 33112 | 59424 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | SME | 11554 | RECONCILED | 10/19/2023 | | 2,100.00 |
| 33106 | 59425 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | DIAMOND TECH INC | 41398 | RECONCILED | 10/13/2023 | | 2,369.92 |
| 33085 | 59426 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | THE OHIO STATE UNIVERSITY | 10817 | RECONCILED | 10/25/2023 | | 3,208.00 |
| 33105 | 59427 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | REXEL | 11390 | RECONCILED | 10/13/2023 | | 4,400.00 |
| 33093 | 59428 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | NASCO | 283 | RECONCILED | 10/16/2023 | | 12,861.69 |
| 33119 | 59429 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | TRANE US, INC | 12472 | RECONCILED | 10/16/2023 | | 9,606.00 |
| 33117 | 59430 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | DOMINION ENERGY OHIO | 4003 | RECONCILED | 10/16/2023 | | 1,858.15 |
| 33095 | 59431 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | BENCO DENTAL CO | 41892 | RECONCILED | 10/16/2023 | | 408.95 |
| 33129 | 59432 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | AUBURN CAREER CENTER | 499 | RECONCILED | 10/13/2023 | | 818.20 |
| 33137 | 59433 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | OHIO ACTE | 682 | RECONCILED | 10/17/2023 | | 65.00 |
| 33121 | 59434 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | ARAMSCO INC | 42443 | RECONCILED | 10/13/2023 | | 1,301.00 |
| 33091 | 59435 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | GATEWAY PRODUCTS RECYCLING INC | 42362 | RECONCILED | 10/25/2023 | | 108.00 |
| 33146 | 59436 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | GEAUGA MECHANICAL COMPANY, INC | 11872 | RECONCILED | 10/13/2023 | | 4,910.00 |
| 33088 | 59437 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | UNITED PARCEL SERVICE | 2108 | RECONCILED | 10/12/2023 | | 51.67 |
| 33107 | 59438 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | APO PUMPS & COMPRESSORS INC. | 11591 | RECONCILED | 10/12/2023 | | 1,005.50 |
| 33138 | 59439 | YABLE ACACCOUNTS_PA | Check | 10/9/2023 | GEAUGA GROWTH | 40116 | RECONCILED | 10/20/2023 | | 1,000.00 |

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

| Reference Number | Check Number | Type | Default Payment Type | Date | Name | Vendor # | Status | Reconcile Date | Void Date | Amount |
|------------------|--------------|-------------|----------------------|-----------|---|----------|-------------|----------------|-----------|--------------|
| 33103 | 59440 | ACCOUNTS_PA | YABLE | 10/9/2023 | PARTNERSHIP, INC MCGOWIN & MARKLING CO., L.P.A | 12253 | RECONCILED | 10/13/2023 | | \$ 11,134.86 |
| 33134 | 59441 | ACCOUNTS_PA | YABLE | 10/9/2023 | MCMMASTER-CARR SUPPLY CO. | 10826 | RECONCILED | 10/12/2023 | | 133.55 |
| 33123 | 59442 | ACCOUNTS_PA | YABLE | 10/9/2023 | VERIZON WIRELESS | 41745 | RECONCILED | 10/17/2023 | | 134.33 |
| 33139 | 59443 | ACCOUNTS_PA | YABLE | 10/9/2023 | COMDOC INC. | 8170 | RECONCILED | 10/13/2023 | | 82.36 |
| 33150 | 59444 | ACCOUNTS_PA | YABLE | 10/9/2023 | EQUIPARTS CORP | 40596 | RECONCILED | 10/11/2023 | | 97.35 |
| 33084 | 59445 | ACCOUNTS_PA | YABLE | 10/9/2023 | GORDON FOOD SERVICE | 8479 | RECONCILED | 10/13/2023 | | 3,310.72 |
| 33113 | 59446 | ACCOUNTS_PA | YABLE | 10/9/2023 | ILLUMINATING COMPANY | 925 | RECONCILED | 10/12/2023 | | 21,508.91 |
| 33096 | 59447 | ACCOUNTS_PA | YABLE | 10/9/2023 | SYSCO FOOD SERVICES OF ELECTUDE USA LLC | 8412 | RECONCILED | 10/17/2023 | | 4,238.29 |
| 33148 | 59448 | ACCOUNTS_PA | YABLE | 10/9/2023 | AT&T | 41605 | OUTSTANDING | | | 6,699.00 |
| 33144 | 59449 | ACCOUNTS_PA | YABLE | 10/9/2023 | | 171 | RECONCILED | 10/13/2023 | | 917.65 |
| 33104 | 59450 | ACCOUNTS_PA | YABLE | 10/9/2023 | SHEAKLEY UNSERVICE, INC. | 40167 | RECONCILED | 10/13/2023 | | 322.00 |
| 33136 | 59451 | ACCOUNTS_PA | YABLE | 10/9/2023 | PLATTENBURG AND ASSOC, INC. | 40994 | RECONCILED | 10/24/2023 | | 4,500.00 |
| 33124 | 59452 | ACCOUNTS_PA | YABLE | 10/9/2023 | ENNIS BRITTON CO., L.P.A. | 42602 | RECONCILED | 10/17/2023 | | 390.00 |
| 33120 | 59453 | ACCOUNTS_PA | YABLE | 10/9/2023 | GARRETT STEFANCIN | 42612 | RECONCILED | 10/17/2023 | | 200.00 |
| 33149 | 59454 | ACCOUNTS_PA | YABLE | 10/9/2023 | MICHAEL P REED | 42590 | RECONCILED | 10/18/2023 | | 200.00 |
| 33118 | 59455 | ACCOUNTS_PA | YABLE | 10/9/2023 | JESSICA HOLT | 42625 | RECONCILED | 10/17/2023 | | 200.00 |
| 33110 | 59456 | ACCOUNTS_PA | YABLE | 10/9/2023 | NOON SHARPENING, INC | 41800 | RECONCILED | 10/27/2023 | | 472.50 |
| 33125 | 59457 | ACCOUNTS_PA | YABLE | 10/9/2023 | BUNZL DISTRIBUTION MIDCENTRAL | 7024 | RECONCILED | 10/12/2023 | | 521.15 |
| 33111 | 59458 | ACCOUNTS_PA | YABLE | 10/9/2023 | ELSEVIER | 11447 | RECONCILED | 10/11/2023 | | 1,209.00 |

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

| Reference Number | Check Number | Type | Default Payment Type | Date | Name | Vendor # | Status | Reconcile Date | Void Date | Amount |
|------------------|--------------|-------------|----------------------|------------|----------------------------|----------|-------------|----------------|-----------|-----------|
| 33098 | 59459 | ACCOUNTS_PA | Check | 10/9/2023 | FUTURE IMAGE PROMOTIONS | 41176 | RECONCILED | 10/11/2023 | | \$ 757.39 |
| 33142 | 59460 | ACCOUNTS_PA | Check | 10/9/2023 | ALRO STEEL CORPORATION | 41193 | RECONCILED | 10/11/2023 | | 1,808.68 |
| 33126 | 59461 | ACCOUNTS_PA | Check | 10/9/2023 | JOHNSTONE SUPPLY | 13078 | RECONCILED | 10/11/2023 | | 74.24 |
| 33143 | 59462 | ACCOUNTS_PA | Check | 10/9/2023 | ESC OF THE WESTERN RESERVE | 41901 | RECONCILED | 10/11/2023 | | 1,771.00 |
| 33101 | 59463 | ACCOUNTS_PA | Check | 10/9/2023 | ADVANCED GAS & WELDING | 13407 | RECONCILED | 10/11/2023 | | 2,754.76 |
| 33089 | 59464 | ACCOUNTS_PA | Check | 10/9/2023 | VIVIANI FAMILY LIMITED | 11774 | RECONCILED | 10/11/2023 | | 1,746.19 |
| 33097 | 59465 | ACCOUNTS_PA | Check | 10/9/2023 | CHAGRIN VALLEY AUTO PARTS | 240 | RECONCILED | 10/11/2023 | | 44.98 |
| 33082 | 59466 | ACCOUNTS_PA | Check | 10/9/2023 | R.E. MICHEL COMPANY INC | 12295 | RECONCILED | 10/11/2023 | | 2,123.48 |
| 33087 | 59467 | ACCOUNTS_PA | Check | 10/9/2023 | JEFF SLAVKOVSKY | 13632 | RECONCILED | 10/11/2023 | | 1,480.52 |
| 33102 | 59468 | ACCOUNTS_PA | Check | 10/9/2023 | CORY HUTTER | 42337 | RECONCILED | 10/11/2023 | | 151.52 |
| 33128 | 59469 | ACCOUNTS_PA | Check | 10/9/2023 | AMY RYAN | 41013 | RECONCILED | 10/11/2023 | | 206.20 |
| 33127 | 59470 | ACCOUNTS_PA | Check | 10/9/2023 | DAWN BUBONIC | 12967 | RECONCILED | 10/11/2023 | | 23.68 |
| 33130 | 59471 | ACCOUNTS_PA | Check | 10/9/2023 | DAVID SPALL | 42585 | RECONCILED | 10/11/2023 | | 576.90 |
| 33122 | 59472 | ACCOUNTS_PA | Check | 10/9/2023 | JOSEPH WARGO | 42532 | RECONCILED | 10/11/2023 | | 126.99 |
| 33132 | 59473 | ACCOUNTS_PA | Check | 10/9/2023 | SEAN DAVIS | 40587 | RECONCILED | 10/11/2023 | | 218.06 |
| 33171 | 59474 | ACCOUNTS_PA | Check | 10/11/2023 | OHIO CHAPTER INTERNATIONAL | 42713 | RECONCILED | 10/13/2023 | | 625.00 |
| 33173 | 59475 | ACCOUNTS_PA | Check | 10/11/2023 | OOPNE | 42464 | OUTSTANDING | | | 70.00 |
| 33170 | 59476 | ACCOUNTS_PA | Check | 10/11/2023 | FIRST COMMUNICATI ONS LLC | 10610 | RECONCILED | 10/13/2023 | | 98.44 |
| 33174 | 59477 | ACCOUNTS_PA | Check | 10/11/2023 | NC3 | 42249 | RECONCILED | 10/20/2023 | | 495.00 |
| 33169 | 59478 | ACCOUNTS_PA | Check | 10/11/2023 | MAJOR WASTE DISPOSAL | 570 | RECONCILED | 10/19/2023 | | 88.20 |
| 33172 | 59479 | ACCOUNTS_PA | Check | 10/11/2023 | WM | 734 | RECONCILED | 10/17/2023 | | 326.70 |

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

| Reference Number | Check Number | Type | Default Payment Type | Date | Name | Vendor # | Status | Reconcile Date | Void Date | Amount |
|------------------|--------------|-------|----------------------|------------|--|----------|-------------|----------------|-----------|-----------|
| 33168 | 59480 | YABLE | ACACCOUNTS_PA Check | 10/11/2023 | CORPORATE SERVICES INC | 215 | RECONCILED | 10/18/2023 | | \$ 855.32 |
| 33177 | 59496 | YABLE | ACACCOUNTS_PA Check | 10/19/2023 | CITY OF P-VILLE UTIL. SAM'S CLUB | 8469 | RECONCILED | 10/31/2023 | | 1,132.28 |
| 33176 | 59497 | YABLE | ACACCOUNTS_PA Check | 10/19/2023 | DECA, Inc. | 11488 | RECONCILED | 10/24/2023 | | 608.00 |
| 33175 | 59498 | YABLE | ACACCOUNTS_PA Check | 10/19/2023 | CAREERSAFE | 12972 | RECONCILED | 10/25/2023 | | 16,096.00 |
| 33178 | 59499 | YABLE | ACACCOUNTS_PA Check | 10/19/2023 | WEX BANK | 41338 | RECONCILED | 10/25/2023 | | 291.42 |
| 33179 | 59500 | YABLE | ACACCOUNTS_PA Check | 10/19/2023 | PDK INTERNATIONAL/ EDUCATORS RISING | 42312 | OUTSTANDING | | | 390.00 |
| 33203 | 59501 | YABLE | ACACCOUNTS_PA Check | 10/26/2023 | CENTRAL RESTAURANT PRODUCTS | 7205 | OUTSTANDING | | | 1,532.76 |
| 33222 | 59502 | YABLE | ACACCOUNTS_PA Check | 10/26/2023 | PREMIER PAINT | 1141 | RECONCILED | 10/30/2023 | | 997.92 |
| 33226 | 59503 | YABLE | ACACCOUNTS_PA Check | 10/26/2023 | KEYSTONE | 11900 | RECONCILED | 10/31/2023 | | 445.00 |
| 33205 | 59504 | YABLE | ACACCOUNTS_PA Check | 10/26/2023 | PAINTERS SUPPLY | 42143 | OUTSTANDING | | | 3,974.00 |
| 33239 | 59505 | YABLE | ACACCOUNTS_PA Check | 10/26/2023 | NEW DAIRY OPCO, | 42186 | RECONCILED | 10/30/2023 | | 209.53 |
| 33230 | 59506 | YABLE | ACACCOUNTS_PA Check | 10/26/2023 | OHIO SCHOOL BOARD ASSOCIATION | 786 | OUTSTANDING | | | 700.00 |
| 33208 | 59507 | YABLE | ACACCOUNTS_PA Check | 10/26/2023 | ROBERTS MEDICAL UNIFORM | 42659 | OUTSTANDING | | | 2,671.75 |
| 33238 | 59508 | YABLE | ACACCOUNTS_PA Check | 10/26/2023 | XEROX FINANCIAL SERVICES | 1081 | RECONCILED | 10/30/2023 | | 4,698.21 |
| 33198 | 59509 | YABLE | ACACCOUNTS_PA Check | 10/26/2023 | SYSCO FOOD SERVICES OF RIBBONS GALORE, INC | 8412 | RECONCILED | 10/27/2023 | | 3,358.34 |
| 33227 | 59510 | YABLE | ACACCOUNTS_PA Check | 10/26/2023 | RIBBONS GALORE, INC | 41207 | OUTSTANDING | | | 122.32 |
| 33189 | 59511 | YABLE | ACACCOUNTS_PA Check | 10/26/2023 | REXEL | 11390 | RECONCILED | 10/31/2023 | | 118.10 |
| 33221 | 59512 | YABLE | ACACCOUNTS_PA Check | 10/26/2023 | CHARTER COMMUNICATIONS | 13042 | OUTSTANDING | | | 598.00 |
| 33213 | 59513 | YABLE | ACACCOUNTS_PA Check | 10/26/2023 | GORDON FOOD SERVICE | 8479 | RECONCILED | 10/30/2023 | | 938.90 |

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

| Reference Number | Check Number | Type | Default Payment Type | Date | Name | Vendor # | Status | Reconcile Date | Yord Date | Amount |
|------------------|--------------|---------------|----------------------|------------|--|----------|-------------|----------------|-----------|-----------|
| 33243 | 59514 | ACACCOUNTS_PA | YABLE | 10/26/2023 | HERSHEY CREAMERY | 41725 | OUTSTANDING | | | \$ 160.56 |
| 33199 | 59515 | ACACCOUNTS_PA | YABLE | 10/26/2023 | JAMECO ELECTRONICS | 389 | RECONCILED | 10/31/2023 | | 1,333.10 |
| 33246 | 59516 | ACACCOUNTS_PA | YABLE | 10/26/2023 | CUTTING EDGE DESIGN LLC | 42706 | RECONCILED | 10/31/2023 | | 1,125.00 |
| 33195 | 59517 | ACACCOUNTS_PA | YABLE | 10/26/2023 | LINCOLN ELECTRIC CO. | 984 | RECONCILED | 10/30/2023 | | 6,613.96 |
| 33249 | 59518 | ACACCOUNTS_PA | YABLE | 10/26/2023 | STATE CLEANING SOLUTIONS | 12272 | RECONCILED | 10/31/2023 | | 496.30 |
| 33188 | 59519 | ACACCOUNTS_PA | YABLE | 10/26/2023 | GENERAL PEST CONTROL CO. | 11210 | OUTSTANDING | | | 1,822.68 |
| 33242 | 59520 | ACACCOUNTS_PA | YABLE | 10/26/2023 | CONTINENTAL FIRE & SECURITY INC | 11490 | RECONCILED | 10/30/2023 | | 389.00 |
| 33251 | 59521 | ACACCOUNTS_PA | YABLE | 10/26/2023 | HEMILY TOOL SUPPLY INC. | 8616 | OUTSTANDING | | | 19.76 |
| 33202 | 59522 | ACACCOUNTS_PA | YABLE | 10/26/2023 | AT&T | 42305 | RECONCILED | 10/30/2023 | | 18,095.98 |
| 33214 | 59523 | ACACCOUNTS_PA | YABLE | 10/26/2023 | PRECIOUS CARGO | 41770 | RECONCILED | 10/31/2023 | | 197.46 |
| 33237 | 59524 | ACACCOUNTS_PA | YABLE | 10/26/2023 | AFORDABLE UNIFORMS | 13744 | OUTSTANDING | | | 2,360.00 |
| 33223 | 59525 | ACACCOUNTS_PA | YABLE | 10/26/2023 | APCO INTERNATIONAL INC | 13204 | OUTSTANDING | | | 255.44 |
| 33255 | 59526 | ACACCOUNTS_PA | YABLE | 10/26/2023 | APG OFFICE FURNISHINGS | 42483 | OUTSTANDING | | | 488.00 |
| 33219 | 59527 | ACACCOUNTS_PA | YABLE | 10/26/2023 | APG OFFICE FURNISHINGS | 12370 | RECONCILED | 10/31/2023 | | 31,927.19 |
| 33211 | 59528 | ACACCOUNTS_PA | YABLE | 10/26/2023 | APG PUMPS & COMPRESSORS INC. | 11591 | RECONCILED | 10/30/2023 | | 4,952.50 |
| 33215 | 59529 | ACACCOUNTS_PA | YABLE | 10/26/2023 | COUNTRYSIDE TRUCK SERVICE INC. | 41602 | RECONCILED | 10/31/2023 | | 12,253.50 |
| 33256 | 59530 | ACACCOUNTS_PA | YABLE | 10/26/2023 | LAKE CTY DEPT OF JOB & FAMILY PLATTENBURG AND ASSOC., INC. | 13530 | OUTSTANDING | | | 230.33 |
| 33235 | 59531 | ACACCOUNTS_PA | YABLE | 10/26/2023 | RAULAND SOUNDCOM SYSTEM | 40994 | RECONCILED | 10/30/2023 | | 7,100.00 |
| 33247 | 59532 | ACACCOUNTS_PA | YABLE | 10/26/2023 | SC STRATEGIC SOLUTIONS | 1063 | RECONCILED | 10/30/2023 | | 2,627.00 |
| 33244 | 59533 | ACACCOUNTS_PA | YABLE | 10/26/2023 | | 41786 | RECONCILED | 10/31/2023 | | 120.00 |

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

| Reference Number | Check Number | Type | Default Payment Type | Date | Name | Vendor # | Status | Reconcile Date | Void Date | Amount |
|------------------|--------------|-------------|----------------------|------------|--|-------------|-------------|----------------|-----------|-----------|
| 33254 | 59534 | ACCOUNTS_PA | Check | 10/26/2023 | SIMSUSHARE | 42355 | RECONCILED | 10/30/2023 | | \$ 419.95 |
| | YABLE | | | | | | | | | |
| 33233 | 59535 | ACCOUNTS_PA | Check | 10/26/2023 | ASPHALT MAINTENANCE & VLB | 40190 | OUTSTANDING | | | 1,700.00 |
| | YABLE | | | | | | | | | |
| 33225 | 59536 | ACCOUNTS_PA | Check | 10/26/2023 | JESSICA HOLT | 42625 | OUTSTANDING | | | 200.00 |
| | YABLE | | | | | | | | | |
| 33248 | 59537 | ACCOUNTS_PA | Check | 10/26/2023 | GARRETT STEFANCIN | 42612 | RECONCILED | 10/30/2023 | | 200.00 |
| | YABLE | | | | | | | | | |
| 33229 | 59538 | ACCOUNTS_PA | Check | 10/26/2023 | DONOVAN BUCHS | 8885 | OUTSTANDING | | | 300.00 |
| | YABLE | | | | | | | | | |
| 33196 | 59539 | ACCOUNTS_PA | Check | 10/26/2023 | MICHAEL P REED | 42590 | OUTSTANDING | | | 600.00 |
| | YABLE | | | | | | | | | |
| 33197 | 59540 | ACCOUNTS_PA | Check | 10/26/2023 | O'REILLY AUTOMOTIVE, INC | 40813 | OUTSTANDING | | | 1,681.63 |
| | YABLE | | | | | | | | | |
| 33212 | 59541 | ACCOUNTS_PA | Check | 10/26/2023 | HUNTINGTON NATIONAL BANK | 10092 | RECONCILED | 10/27/2023 | | 2,156.96 |
| | YABLE | | | | | | | | | |
| 33210 | 59542 | ACCOUNTS_PA | Check | 10/26/2023 | DOMINION ENERGY OHIO AT&T | 4003 | OUTSTANDING | | | 43.05 |
| | YABLE | | | | | | | | | |
| 33232 | 59543 | ACCOUNTS_PA | Check | 10/26/2023 | BENCO DENTAL CO | 171 | RECONCILED | 10/31/2023 | | 518.36 |
| | YABLE | | | | | | | | | |
| 33206 | 59544 | ACCOUNTS_PA | Check | 10/26/2023 | MARC DANIEL ENTERPRISES INC | 41892 | RECONCILED | 10/31/2023 | | 735.19 |
| | YABLE | | | | | | | | | |
| 33250 | 59545 | ACCOUNTS_PA | Check | 10/26/2023 | BURMAX COMPANY, INC. | 42702 | OUTSTANDING | | | 4,420.00 |
| | YABLE | | | | | | | | | |
| 33200 | 59546 | ACCOUNTS_PA | Check | 10/26/2023 | MANUFACTUR NG SKILL STANDARDS GRAINGER | 482 | RECONCILED | 10/31/2023 | | 4,366.12 |
| | YABLE | | | | | | | | | |
| 33236 | 59547 | ACCOUNTS_PA | Check | 10/26/2023 | MENTOR LUMBER & SUPPLY CO | 40085 | OUTSTANDING | | | 1,150.00 |
| | YABLE | | | | | | | | | |
| 33192 | 59548 | ACCOUNTS_PA | Check | 10/26/2023 | FAMILY, CAREER AND COMMUNITY CREDIT CARD OPERATION | 466 | RECONCILED | 10/30/2023 | | 7,525.52 |
| | YABLE | | | | | | | | | |
| 33187 | 59549 | ACCOUNTS_PA | Check | 10/26/2023 | ELECTRONIX EXPRESS SALONCENTRI C | 834 | RECONCILED | 10/31/2023 | | 2,093.08 |
| | YABLE | | | | | | | | | |
| 33240 | 59550 | ACCOUNTS_PA | Check | 10/26/2023 | 13669 | OUTSTANDING | | | | 825.00 |
| | YABLE | | | | | | | | | |
| 33194 | 59551 | ACCOUNTS_PA | Check | 10/26/2023 | 41906 | RECONCILED | 10/30/2023 | | | 228.77 |
| | YABLE | | | | | | | | | |
| 33190 | 59552 | ACCOUNTS_PA | Check | 10/26/2023 | 7251 | OUTSTANDING | | | | 639.24 |
| | YABLE | | | | | | | | | |
| 33224 | 59553 | ACCOUNTS_PA | Check | 10/26/2023 | 13024 | RECONCILED | 10/30/2023 | | | 352.55 |
| | YABLE | | | | | | | | | |

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

| Reference Number | Check Number | Type | Default Payment Type | Date | Name | Vendor # | Status | Reconcile Date | Void Date | Amount |
|------------------------------|-------------------|-------------|----------------------|------------|--------------------------------|----------|-------------|----------------|-----------|------------|
| 33228 | 59554 | ACCOUNTS_PA | Check | 10/26/2023 | TRANE US, INC | 12472 | RECONCILED | 10/30/2023 | | \$ 680.95 |
| | | YABLE | | | | | | | | |
| 33241 | 59555 | ACCOUNTS_PA | Check | 10/26/2023 | PROFESSIONAL PRIDE INC | 42238 | OUTSTANDING | | | 75.00 |
| | | YABLE | | | | | | | | |
| 33252 | 59556 | ACCOUNTS_PA | Check | 10/26/2023 | FIRE-SAFETY SERVICE, INC. | 40316 | OUTSTANDING | | | 977.00 |
| | | YABLE | | | | | | | | |
| 33231 | 59557 | ACCOUNTS_PA | Check | 10/26/2023 | AIRGAS GREAT LAKES, INC. | 375 | RECONCILED | 10/30/2023 | | 363.82 |
| | | YABLE | | | | | | | | |
| 33209 | 59558 | ACCOUNTS_PA | Check | 10/26/2023 | PENN CARE INC | 8957 | RECONCILED | 10/30/2023 | | 380.00 |
| | | YABLE | | | | | | | | |
| 33186 | 59559 | ACCOUNTS_PA | Check | 10/26/2023 | CHANEX ELECTRONICS INC | 1017 | RECONCILED | 10/27/2023 | | 2,146.04 |
| | | YABLE | | | | | | | | |
| 33234 | 59560 | ACCOUNTS_PA | Check | 10/26/2023 | NCS PEARSON, INC | 12139 | RECONCILED | 10/27/2023 | | 6,708.50 |
| | | YABLE | | | | | | | | |
| 33245 | 59561 | ACCOUNTS_PA | Check | 10/26/2023 | ELSEVIER | 11447 | RECONCILED | 10/27/2023 | | 543.00 |
| | | YABLE | | | | | | | | |
| 33253 | 59562 | ACCOUNTS_PA | Check | 10/26/2023 | FA SOLUTIONS LLC | 41342 | RECONCILED | 10/27/2023 | | 3,156.76 |
| | | YABLE | | | | | | | | |
| 33201 | 59563 | ACCOUNTS_PA | Check | 10/26/2023 | MSC INDUSTRIAL SUPPLY CO. INC. | 7489 | RECONCILED | 10/27/2023 | | 246.80 |
| | | YABLE | | | | | | | | |
| 33207 | 59564 | ACCOUNTS_PA | Check | 10/26/2023 | EXSCAPE DESIGNS, LLC | 41963 | RECONCILED | 10/27/2023 | | 3,243.91 |
| | | YABLE | | | | | | | | |
| 33204 | 59565 | ACCOUNTS_PA | Check | 10/26/2023 | LBL PRINTING | 13500 | RECONCILED | 10/27/2023 | | 9,026.74 |
| | | YABLE | | | | | | | | |
| 33216 | 59566 | ACCOUNTS_PA | Check | 10/26/2023 | ALRO STEEL CORPORATION | 41193 | RECONCILED | 10/27/2023 | | 6,401.34 |
| | | YABLE | | | | | | | | |
| 33193 | 59567 | ACCOUNTS_PA | Check | 10/26/2023 | JOHNSTONE SUPPLY | 13078 | RECONCILED | 10/27/2023 | | 695.75 |
| | | YABLE | | | | | | | | |
| 33218 | 59568 | ACCOUNTS_PA | Check | 10/26/2023 | R.E. MICHEL COMPANY INC | 12295 | RECONCILED | 10/27/2023 | | 259.72 |
| | | YABLE | | | | | | | | |
| 33217 | 59569 | ACCOUNTS_PA | Check | 10/26/2023 | QUILL CORP | 855 | RECONCILED | 10/27/2023 | | 648.08 |
| | | YABLE | | | | | | | | |
| 33191 | 59570 | ACCOUNTS_PA | Check | 10/26/2023 | ADVANCED GAS & WELDING | 13407 | RECONCILED | 10/27/2023 | | 105,868.50 |
| | | YABLE | | | | | | | | |
| 33220 | 59571 | ACCOUNTS_PA | Check | 10/26/2023 | WOLTERS KLUWER INC | 10129 | RECONCILED | 10/27/2023 | | 10,008.69 |
| | | YABLE | | | | | | | | |
| \$ 577,785.17 | | | | | | | | | | |
| Default Payment Type: | | | | | | | | | | |
| 33077 | Electronic | | | | | | | | | |
| | 0 | ACCOUNTS_PA | Electronic | 10/10/2023 | Workers Comp | 900950 | RECONCILED | 10/14/2023 | | 1,088.13 |
| | | YABLE | | | | | | | | |
| 33167 | 0 | ACCOUNTS_PA | Electronic | 10/11/2023 | LAKE COUNTY SCHOOLS | 999998 | RECONCILED | 10/14/2023 | | 113,388.08 |
| | | YABLE | | | | | | | | |

Reporting Period: October 2023 (FY 2024)
 Start Date: 10012023
 End Date: 10312023

11/1/23 11:39 AM

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

| Reference Number | Check Number | Type | Default Payment Type | Date | Name | Vendor # | Status | Reconcile Date | Void Date | Amount |
|---|--------------|-------------|----------------------|------------|-----------------------------------|----------|------------|----------------|-----------|--------------|
| 33078 | 0 | ACCOUNTS_PA | Electronic | 10/10/2023 | COUNCIL STATE TEACHERS RETIREMENT | 480 | RECONCILED | 10/14/2023 | | \$ 30,828.66 |
| 33080 | 0 | ACCOUNTS_PA | Electronic | 10/10/2023 | BANK ONE/MEMO/FIC A | 900693 | RECONCILED | 10/14/2023 | | 7.75 |
| 33183 | 0 | ACCOUNTS_PA | Electronic | 10/25/2023 | SCHOOL EMPLOYEES RETIRE-SERS | 7727 | RECONCILED | 10/28/2023 | | 8,137.74 |
| 33180 | 0 | ACCOUNTS_PA | Electronic | 10/20/2023 | SCHOOL EMPLOYEES RETIRE-SERS | 900926 | RECONCILED | 10/28/2023 | | 1,519.54 |
| 33076 | 0 | ACCOUNTS_PA | Electronic | 10/10/2023 | BANK ONE/MEMO/ME DICARE | 900663 | RECONCILED | 10/14/2023 | | 3,759.95 |
| 33081 | 0 | ACCOUNTS_PA | Electronic | 10/6/2023 | SERS | 900926 | RECONCILED | 10/14/2023 | | 1,613.16 |
| 33257 | 0 | ACCOUNTS_PA | Electronic | 10/31/2023 | MEDICAL MUTUAL OF OHIO | 999994 | RECONCILED | 10/31/2023 | | 1,087.83 |
| 33185 | 0 | ACCOUNTS_PA | Electronic | 10/25/2023 | BANK ONE/MEMO/ME DICARE | 900663 | RECONCILED | 10/28/2023 | | 3,756.87 |
| 33184 | 0 | ACCOUNTS_PA | Electronic | 10/25/2023 | STATE TEACHERS RETIREMENT | 480 | RECONCILED | 10/28/2023 | | 30,663.57 |
| 33182 | 0 | ACCOUNTS_PA | Electronic | 10/25/2023 | Workers Comp | 900950 | RECONCILED | 10/28/2023 | | 1,087.59 |
| 33079 | 0 | ACCOUNTS_PA | Electronic | 10/10/2023 | SCHOOL EMPLOYEES RETIRE- | 7727 | RECONCILED | 10/14/2023 | | 7,859.64 |
| Type: REFUND Default Payment Type: Check | | | | | | | | | | |
| 33152 | 59481 | REFUND | Check | 10/11/2023 | JOMORRI TRAYLOR | 42701 | RECONCILED | 10/18/2023 | | 4,860.22 |
| 33153 | 59482 | REFUND | Check | 10/11/2023 | BRYAN ABNEY | 42710 | RECONCILED | 10/16/2023 | | 887.50 |
| 33154 | 59483 | REFUND | Check | 10/11/2023 | KEVIN CAMERON | 42709 | RECONCILED | 10/16/2023 | | 383.50 |
| 33155 | 59484 | REFUND | Check | 10/11/2023 | GABRIEL KOVATS | 42456 | RECONCILED | 10/19/2023 | | 823.50 |
| 33156 | 59485 | REFUND | Check | 10/11/2023 | MORGAN JENKINS | 42719 | RECONCILED | 10/16/2023 | | 1,333.00 |
| 33157 | 59486 | REFUND | Check | 10/11/2023 | JUSTIN CROUCHER | 42718 | RECONCILED | 10/16/2023 | | 250.00 |
| <hr/> \$ 204,798.51 \$ 782,583.68 | | | | | | | | | | |

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

| Reference Number | Check Number | Type | Default Payment Type | Date | Name | Vendor # | Status | Reconcile Date | Void Date | Amount |
|------------------------------|--------------|-------|----------------------|------------|--------------------------------|----------|-------------|----------------|-----------|------------------------|
| 33158 | 59487 REFUND | Check | | 10/11/2023 | BRENDON WHITE | 42717 | RECONCILED | 10/16/2023 | | \$ 536.00 |
| 33159 | 59488 REFUND | Check | | 10/11/2023 | ISSABELLA BRUNELLE | 42716 | OUTSTANDING | | | 965.50 |
| 33160 | 59489 REFUND | Check | | 10/11/2023 | MICHAEL SZANISZLO | 42441 | RECONCILED | 10/31/2023 | | 986.50 |
| 33161 | 59490 REFUND | Check | | 10/11/2023 | TYLER DEVINE | 42440 | RECONCILED | 10/18/2023 | | 773.00 |
| 33162 | 59491 REFUND | Check | | 10/11/2023 | MICHAEL STULL | 42712 | OUTSTANDING | | | 535.00 |
| 33163 | 59492 REFUND | Check | | 10/11/2023 | KAYLA TEREPKA | 42543 | RECONCILED | 10/19/2023 | | 183.00 |
| 33164 | 59493 REFUND | Check | | 10/11/2023 | DYLAN BENTLEY | 42714 | OUTSTANDING | | | 45.00 |
| 33165 | 59494 REFUND | Check | | 10/11/2023 | COMPONENT REPAIR TECHNOLOGIE S | 42715 | RECONCILED | 10/13/2023 | | 45.00 |
| 33166 | 59495 REFUND | Check | | 10/11/2023 | JOSEPH MEIMARY | 42711 | OUTSTANDING | | | 32.00 |
| PAYROLL | | | | | | | | | | |
| Type: Default Payment | | | | | | | | | | |
| 33181 | 0 PAYROLL | | | 10/25/2023 | AUBURN VOCATIONAL SCHOOL DISTR | | RECONCILED | 10/28/2023 | | 241,668.44 |
| 33075 | 0 PAYROLL | | | 10/10/2023 | AUBURN VOCATIONAL SCHOOL DISTR | | RECONCILED | 10/14/2023 | | 241,799.99 |
| Grand Total | | | | | | | | | | <u>\$ 483,468.43</u> |
| | | | | | | | | | | <u>\$ 483,468.43</u> |
| | | | | | | | | | | <u>\$ 1,278,690.83</u> |

Auburn Career Center
Adult Workforce Education - Program Budget History Report
 Prepared: October 31, 2023

| | Receivable FY24 | | FY24 | | FY23 | | FY22 | | FY21 | | FY20 | | FY19 | |
|--|-----------------|------------|------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------------|-----|
| | Rev | Exp | Rev | Exp | Rev | Exp | Rev | Exp | Rev | Exp | Rev | Exp | Rev | Exp |
| Programs | | | | | | | | | | | | | | |
| Patient Centered Care (Nursing) | \$ 166,500 | \$ 29,837 | \$ 90,140 | \$ 256,157 | \$ 244,327 | \$ 130,164 | \$ 246,754 | \$ 311,228 | \$ 255,529 | \$ 289,220 | \$ 308,720 | \$ 415,880 | \$ 375,330 | |
| EMT Basic | \$ 193,680 | \$ 113,264 | \$ 79,531 | \$ 203,547 | \$ 184,032 | \$ 124,243 | \$ 97,103 | \$ 111,177 | \$ 78,269 | \$ 36,603 | \$ 49,138 | \$ 41,562 | \$ 66,473 | |
| EMT Paramedic | \$ 264,864 | \$ 164,559 | \$ 128,336 | \$ 355,646 | \$ 270,304 | \$ 255,858 | \$ 235,740 | \$ 224,297 | \$ 218,159 | \$ 152,100 | \$ 175,630 | \$ 139,184 | \$ 114,420 | |
| Adult Education (Early Programs) | \$ 15,000 | \$ 32,401 | \$ 629 | \$ 72,050 | \$ 19,605 | \$ 20,928 | \$ 14,674 | \$ 18,383 | \$ 10,644 | \$ 7,906 | \$ 3,727 | \$ 8,780 | \$ 3,505 | |
| Customized | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 419 | |
| Customized - Telecommunicator | \$ 30,000 | \$ - | \$ 34,288 | \$ 36,000 | \$ 18,888 | \$ 34,023 | \$ 27,537 | \$ 59,262 | \$ 51,923 | \$ - | \$ - | \$ - | \$ - | |
| Customized Machining - D.I.T | \$ 30,000 | \$ 1,989 | \$ - | \$ - | \$ 2,054 | \$ 30,100 | \$ 21,114 | \$ 42,130 | \$ 8,219 | \$ - | \$ - | \$ 3,824 | \$ 2,851 | |
| HVAC Refrigeration | \$ 93,000 | \$ 60,260 | \$ 48,845 | \$ 109,144 | \$ 67,971 | \$ 182,588 | \$ 51,505 | \$ 152,447 | \$ 90,485 | \$ 171,854 | \$ 74,138 | \$ 155,940 | \$ 82,073 | |
| Ground Transportation Maintenance (Auto Tech) | \$ 2,000 | \$ - | \$ 5,793 | \$ 22,806 | \$ (6,332) | \$ 3,559 | \$ 1,965 | \$ 654 | \$ - | \$ 1,273 | \$ 1,873 | \$ 38,415 | \$ 39,205 | |
| DC and AC Electronic Circuits (Electrical) | \$ 72,000 | \$ 48,548 | \$ 12,260 | \$ 73,886 | \$ 35,032 | \$ 82,924 | \$ 30,193 | \$ 38,422 | \$ 27,591 | \$ 42,388 | \$ 22,523 | \$ 54,633 | \$ 11,956 | |
| Manufacturing Operations (Indust Mgmt) | \$ 10,000 | \$ 951 | \$ - | \$ 289 | \$ - | \$ 1,502 | \$ 16 | \$ - | \$ - | \$ 2,565 | \$ 3,427 | \$ 6,907 | \$ 36,158 | |
| Structural Systems (Facilities Management & Bldg Tech) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 281 | \$ - | \$ 60 | \$ 45 | \$ 2,728 | \$ 2,640 | |
| Manufacturing Carpentry (Machine Trades) | \$ 39,546 | \$ 40,151 | \$ 26,848 | \$ 109,448 | \$ 48,920 | \$ 64,019 | \$ 22,949 | \$ 94,802 | \$ 37,274 | \$ 71,162 | \$ 25,277 | \$ 79,849 | \$ 33,544 | |
| Gas Metal Arc Welding | \$ 79,440 | \$ 45,044 | \$ 33,833 | \$ 128,213 | \$ 80,246 | \$ 74,429 | \$ 45,409 | \$ 107,055 | \$ 48,564 | \$ 116,325 | \$ 28,379 | \$ 90,680 | \$ 53,372 | |
| Firefighter I | \$ 425,528 | \$ 120,271 | \$ 167,197 | \$ 428,600 | \$ 294,650 | \$ 205,278 | \$ 270,407 | \$ 144,914 | \$ 122,666 | \$ 83,202 | \$ 110,875 | \$ 152,511 | \$ 155,498 | |
| Certified Production Tech. | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ (1,605) | \$ 4,800 | \$ 2,435 | \$ - | |
| CTX | \$ 63,000 | \$ 21,100 | \$ 12,642 | \$ 69,559 | \$ 25,327 | \$ 87,092 | \$ 59,139 | \$ 4,994 | \$ 13,232 | \$ - | \$ - | \$ - | \$ - | |
| STNA | \$ 50,000 | \$ - | \$ - | \$ 109 | \$ 109 | \$ 6,615 | \$ 6,615 | \$ 144,632 | \$ 65,641 | \$ - | \$ - | \$ - | \$ - | |
| Dental Assistant | \$ 26,000 | \$ - | \$ 300 | \$ 22,945 | \$ 7,236 | \$ 6,758 | \$ 7,313 | \$ 10,272 | \$ 10,953 | \$ 20,132 | \$ 8,687 | \$ - | \$ - | |
| Total | \$ 1,589,558 | \$ 690,108 | \$ 647,038 | \$ 1,900,310 | \$ 1,324,348 | \$ 1,331,109 | \$ 1,146,980 | \$ 1,464,951 | \$ 1,037,543 | \$ 1,001,588 | \$ 814,874 | \$ 1,190,891 | \$ 974,442 | |
| Program Profit/Loss | | | \$ 43,069 | | \$ 575,961 | | \$ 184,129 | | \$ 427,408 | | \$ 186,715 | | \$ 216,449 | |
| Assessment | \$ 15,000 | \$ 7,066 | \$ 5,923 | \$ 21,134 | \$ 7,551 | \$ 12,542 | \$ 13,203 | \$ 6,788 | \$ 6,715 | \$ 7,501 | \$ 6,942 | \$ 10,047 | \$ 9,873 | |
| Lifetime Learning/GED | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 275 | \$ 9,938 | \$ 11,023 | \$ 13,027 | \$ 20,565 | |
| Resale | \$ 100,000 | \$ 38,720 | \$ 24,499 | \$ 74,975 | \$ 73,590 | \$ 99,899 | \$ 75,473 | \$ 81,538 | \$ 58,886 | \$ 63,651 | \$ 56,818 | \$ 73,556 | \$ 53,793 | |
| One Stop | \$ 115,000 | \$ 45,786 | \$ 30,422 | \$ 96,609 | \$ 81,141 | \$ 112,441 | \$ 90,676 | \$ 89,675 | \$ 67,226 | \$ 81,090 | \$ 74,782 | \$ 96,630 | \$ 84,232 | |
| ABLE Profit/Loss | | | \$ 15,364 | | \$ 15,468 | | \$ 21,764 | | \$ 22,449 | | \$ 6,308 | | \$ 12,398 | |
| Front Office | | | | | | | | | | | | | | |
| Revenue | \$ 406,258 | \$ 117,488 | \$ 151,659 | \$ 444,217 | \$ 530,721 | \$ 377,090 | \$ 522,827 | \$ 243,133 | \$ 188,810 | \$ 336,718 | \$ 269,657 | \$ 376,031 | \$ 366,756 | |
| Salaries/Benefits | \$ 33,498 | \$ 33,498 | \$ 33,498 | \$ 125,803 | \$ 125,803 | \$ 111,233 | \$ 111,233 | \$ 38,111 | \$ 8,854 | \$ 72,121 | \$ 18,408 | \$ 47,075 | \$ 47,075 | |
| Supplies | \$ 1,482 | \$ 1,482 | \$ 5,199 | \$ 24,370 | \$ - | \$ - | \$ 566 | \$ - | \$ - | \$ - | \$ - | \$ 823 | \$ 11,854 | |
| Equipment | \$ 6,434 | \$ 6,434 | \$ 150,674 | \$ 111,858 | \$ - | \$ - | \$ 111,858 | \$ 250,779 | \$ - | \$ 105,579 | \$ - | \$ 121,392 | \$ - | |
| Miscellaneous | \$ 406,258 | \$ 117,488 | \$ 198,272 | \$ 444,217 | \$ 831,570 | \$ 377,090 | \$ 764,625 | \$ 243,133 | \$ 486,554 | \$ 336,718 | \$ 465,765 | \$ 376,031 | \$ 547,901 | |
| Total | \$ 406,258 | \$ 117,488 | \$ 198,272 | \$ 444,217 | \$ 831,570 | \$ 377,090 | \$ 764,625 | \$ 243,133 | \$ 486,554 | \$ 336,718 | \$ 465,765 | \$ 376,031 | \$ 547,901 | |
| Front Office Over/Under | | | | | | | | | | | | | | |
| All Adult Workforce | \$ 2,110,816 | | | | | | | | | | | | | |
| FYTD Advances Return | | | | | | | | | | | | | | |
| AW Long Term Loan Balance Owed to Gen Func | \$ 655,000 | \$ 655,000 | \$ 204,076 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 200,000 | \$ 855,000 | \$ 206,436 | \$ 100,000 | \$ 1,055,000 | \$ 1,155,000 | \$ 56,977 | |

Auburn Career Center
Monthly History Comparison-General Fund
October 31, 2023

| | Monthly Comparison | | | Avg Chg | Annual Comparison | | | Remain 2024 | Budget Expended |
|-------------------------------------|---------------------|---------------------|---------------------|---------|----------------------|-----------------------|-----------------------|-----------------------|-----------------|
| | Oct FY22 | Oct FY23 | Oct FY24 | | Actual 2022 | Actual 2023 | Budget 2024 | | |
| Revenue | | | | | | | | | |
| Rent Estate | \$ 2,964,245 | \$ 3,073,294 | \$ 3,087,689 | | \$ 6,605,096 | \$ 6,722,749 | \$ 6,572,230 | \$ 3,484,541 | 47% |
| Tangible Personal (TP) | \$ 177,761 | \$ 178,430 | \$ 256,816 | | \$ 377,333 | \$ 325,973 | \$ 433,644 | \$ 176,828 | 59% |
| Foundation | \$ 787,378 | \$ 746,829 | \$ 925,662 | | \$ 2,447,733 | \$ 2,632,320 | \$ 3,087,177 | \$ 2,161,515 | 30% |
| Homesite & Rebuild | \$ 445,882 | \$ 457,503 | \$ 463,741 | | \$ 902,060 | \$ 920,149 | \$ 914,966 | \$ 451,225 | 51% |
| Other | \$ 382,085 | \$ 184,479 | \$ 489,446 | | \$ 576,420 | \$ 739,416 | \$ 1,078,040 | \$ 588,594 | 45% |
| Subtotal | \$ 4,757,351 | \$ 4,640,535 | \$ 5,223,353 | | \$ 10,908,642 | \$ 11,360,607 | \$ 12,086,057 | \$ 6,862,704 | 43% |
| Expense | | | | | | | | | |
| Salaries | \$ 1,304,909 | \$ 1,352,442 | \$ 1,309,282 | 0.2% | \$ 3,907,802 | \$ 4,119,768 | \$ 4,176,614 | \$ 2,867,332 | 31% |
| Benefits | \$ 558,250 | \$ 592,468 | \$ 529,799 | -2.2% | \$ 1,748,509 | \$ 1,908,053 | \$ 2,180,166 | \$ 1,650,367 | 24% |
| Purchased Services | \$ 465,606 | \$ 617,197 | \$ 584,239 | 13.6% | \$ 1,299,549 | \$ 1,368,524 | \$ 1,478,006 | \$ 893,767 | 40% |
| Supplies | \$ 224,228 | \$ 342,192 | \$ 356,660 | 28.4% | \$ 598,566 | \$ 739,327 | \$ 798,473 | \$ 441,813 | 45% |
| Capital Outlay/Equipment | \$ 80,168 | \$ 221,306 | \$ 277,064 | 101% | \$ 249,307 | \$ 546,551 | \$ 500,000 | \$ 222,936 | 55% |
| Other | \$ 53,502 | \$ 58,917 | \$ 53,622 | | \$ 140,188 | \$ 142,885 | \$ 147,172 | \$ 93,550 | 36% |
| Subtotal | \$ 2,686,663 | \$ 3,184,522 | \$ 3,110,664 | | \$ 7,943,920 | \$ 8,825,107 | \$ 9,280,431 | \$ 6,169,767 | 34% |
| Revenue/Expense (Operating Balance) | \$ 2,070,688 | \$ 1,456,013 | \$ 2,112,689 | | \$ 2,964,722 | \$ 2,535,500 | \$ 2,805,626 | | |
| Other Uses | | | | | | | | | |
| Budget Reserve | | | | | | | | \$ 1,486,046 | |
| Advances Returned | \$ 243,732 | \$ 27,525 | \$ 390,312 | | \$ 247,614 | \$ 27,525 | \$ 390,312 | \$ 390,312 | |
| Advances Out | \$ - | \$ - | \$ - | | \$ 27,525 | \$ 390,312 | \$ 100,000 | \$ 100,000 | |
| Transfers | \$ 166,789 | \$ 278,797 | \$ 278,501 | | \$ 955,353 | \$ 1,368,237 | \$ 1,343,105 | \$ 1,343,105 | |
| Subtotal | \$ 76,943 | \$ (251,272) | \$ 111,811 | | \$ (735,264) | \$ (1,731,024) | \$ (2,538,839) | \$ (2,538,839) | |
| Beginning Cash | \$ 10,234,780 | \$ 11,391,970 | \$ 13,107,289 | | \$ 11,413,892 | \$ 12,716,105 | \$ 10,920,414 | \$ 10,920,414 | |
| Finding Cash | \$ 10,034,109 | \$ 11,320,679 | \$ 13,144,914 | | \$ 10,115,939 | \$ 10,920,414 | \$ 10,920,414 | \$ 11,187,201 | |
| Encumbrances | \$ 945,105 | \$ 1,259,304 | \$ 1,171,893 | | \$ 189,970 | \$ 216,984 | | | |

This is an unaudited financial report.

**Auburn
Career Center**



*Attachment Item #12
Director of Special
Education
Administrative Contract*



GOVERNING BOARD OF EDUCATION

**Administrator Contract
Certificated / Classified
(Pursuant to Ohio Revised Code 3319.02)**

This Contract by and between **SHELBY KAMINSKI** (hereinafter "Employee") and the **AUBURN CAREER CENTER GOVERNING BOARD OF EDUCATION** (hereafter "Board"), pursuant to a Resolution duly adopted by the Board, and entered into on this 5th day of December, 2023.

1. Employee is appointed and employed by the Board for a term of **Two (2), Seven (7) Months** on an Administrator Limited Contract effective **January 1, 2024** of the 2023-2024 school year and ending the **July 31, 2026**. Employee shall work **200** days per year under this Contract, as directed by the Board or its designee. The Board reserves, however, the right to modify the school calendar as it deems necessary, in its sole discretion, but in no event shall it increase the number of days called for under this Contract.
2. Employee shall be initially assigned to the position of **Director of Special Education**. It is agreed that the Employee will maintain and furnish to the Board throughout the life of this Contract evidence of valid and appropriate licenses/certificates, if required by law, to act in this position in the State of Ohio. Employee agrees that s/he may be assigned or reassigned to any administrative position which s/he is qualified for during the life of this Contract. Employee also recognizes and agrees that s/he will be required to perform the assigned duties on an as needed basis. The duties for the position shall be consistent with those set forth on the corresponding job description.
3. The Board will pay Employee an (annual salary, per diem or hourly rate) of ***\$42,992.41 *pro-rated (\$77,463.80)** (Annual Salary/Schedule / Step/ Degree) payable in accordance with Board policy. The Board and the Employee may mutually agree to increase the salary of the Employee during the term of this Contract as per Ohio Revised Code, but in no event shall s/he be paid less than the salary s/he is presently receiving unless said reduction is in accordance with a uniform plan as provided by statute. Any adjustment in salary, except for an approved cost of living, step increase or one-time bonus, made during the life of this Contract shall be in the form of an amendment and become part of this Contract, but it shall not be deemed that the Board and the Employee entered in to a new Contract nor that the termination date of the existing Contract, if applicable, has been extended unless so stated in the amendment.
4. All fringe benefits provided to Employee shall be pursuant to the Board adopted salary and benefit schedule.
5. Employee agrees to faithfully and diligently perform the duties and responsibilities set forth in the job description for the position for which s/he is assigned, and any and all other duties as assigned by the Board, Treasurer, Superintendent or their designees. Employee further agrees to perform these duties and responsibilities in accordance with the policies, rules and regulations of the Board and all amendments thereto, and may be required, even on days not identified as workdays under this Contract. Further, the Employee shall participate in required or related activities associated with the above-described duties even on days not identified as work days by this Contract.
6. This Contract may be terminated by the mutual agreement of the parties, disability, retirement or resignation of Employee, termination for disciplinary reasons, and/or in accordance with Ohio laws.

Equal Opportunity Employer

7. Employee represents and agrees that s/he has been notified, as required by Ohio Revised Code 3307.58, of all duties and obligations under Ohio Revised Code Chapter 3307, pertaining to the State Teachers' Retirement System or School Employees' Retirement System, as applicable, as a condition of this employment.
8. The Employee's performance shall be evaluated in accordance with ORC Section 3319.02 and such standards as adopted by the Board from time to time. Nothing contained in this Contract or in the policy manual of the Board shall be deemed to create an expectancy of continued employment, and nothing in this Contract or in the Board's policy manual shall prevent the Board from making the final determination regarding the renewal of or failure to renew the Contract of the Employee.
9. The parties acknowledge and agree that this administrative position is exempt from the overtime requirements of the Fair Labor Standards Act as well as the requirements regarding overtime and the standard work week provided by Ohio law.
10. The provisions of this Agreement are severable and independent, and if any words, phrases, clauses or sentences of it are found to be illegal or unenforceable for any reason, the balance of this Agreement shall remain in full force and effect. This Agreement shall be governed by, construed, interpreted, performed and enforced under the laws of the State of Ohio. In the event of any dispute arising hereunder, this Agreement shall not be interpreted for or against any party hereto on the ground that such party drafted or caused to be drafted this Agreement or any part hereof.

IN WITNESS WHEREOF, the Board, by its President and Treasurer, having been duly authorized, and Employee, have set their hands this 5th day of December, 2023.

**AUBURN CAREER CENTER
GOVERNING BOARD OF EDUCATION**

Date: _____

Board President

Date: _____

Treasurer

The undersigned states that s/he has carefully read the foregoing Agreement and knows and understands the contents thereof, and that s/he executes the same as his/her own free act and deed.

Date: _____

Employee

**Auburn
Career Center**



*Attachment Item #14
Tuition-Free
Enrollment in Adult
Education Class*

Auburn Career Center Governing Board of Education

Administrative Guidelines for Fringe Benefit of Tuition-free Enrollment in Adult Education Classes

The Auburn Career Center Governing Board of Education provides tuition-free enrollment in adult education classes as an employee fringe benefit, subject to the terms of these Administrative Guidelines.

Program Description and Eligibility

The benefit allows an employee, their spouse, and their dependent children who reside in their household to enroll tuition-free in adult education classes offered through Auburn Career Center.

To be eligible for this fringe benefit, the employee must be a full or part-time employee who has been employed at Auburn for at least twelve months and has worked a minimum of 60 hours in the current or previous academic year.

Program Enrollment

Enrollment of an employee or family member in any adult education class is contingent upon several factors including demand for a particular program or course. Courses must have space available. Additionally, the Superintendent in their sole discretion may cancel a course at any time because there are not enough students enrolled in the class to justify its operation, or for any other reason. The employee or family member may select another course or program that is available in the event a course is canceled or their enrollment is otherwise denied.

Program Limitations

This fringe benefit is limited to tuition only. The employee, spouse or eligible child is responsible for covering the cost of all books, equipment, materials, and other necessary supplies.

**Auburn
Career Center**



*Attachment Item #16a
Educator Career
Pathways Affiliation
Agreements
SY 23-24*

December 5, 2023



2023-2024 School Year Affiliation Agreement
Field Based Observation Experience
Educator Career Pathways Program

This Affiliation Agreement (“Agreement”) is entered into on this 11th day of October, 2023, by and between Auburn Vocational School District Board of Education (“Auburn Career Center”), which is located at 8140 Auburn Road, Concord Township, Ohio 44077 and **Lake County Board of Developmental Disabilities/Deepwood** (“Affiliate Organization”), which is located at 8121 Deepwood Blvd, Mentor, OH 44060, (collectively, “Parties”).

WHEREAS the Auburn Career Center is currently conducting educational programs in Career and Technical Education and desires to obtain field observation experiences for the students enrolled in its educational programs in conjunction with the Affiliate Organization.

WHEREAS the Affiliate Organization has the facilities and is willing to provide field-based learning at its facilities to the students enrolled in said educational programs of the Auburn Career Center.

NOW THEREFORE, in consideration of the mutual agreement set forth herein, the following are the aspects of the affiliation between the Parties:

1. **General Provisions**

- a. The primary purpose of the field observation experience is educational.
- b. This Agreement shall not be terminated without the knowledge of all individuals concerned.
- c. Learning experiences and job tasks shall be agreed upon between the mentor teacher and the Teaching Professions instructor for each student.
- d. The coordinating educator and mentor teacher shall jointly develop and update the field observation experience for each student.
- e. The length of student assignments shall be by mutual decision between the Parties.
- f. Any student may withdraw and/or transfer from an observation field experience after providing appropriate notification when it will enhance the student’s educational opportunities.
- g. The students will participate in the experience a minimum of 3 hours each week but not more than 20 hours each week.

2023-2024 School Year Affiliation Agreement – Field Observation Experience

- h. All complaints should be addressed to and resolved by the coordinating educator and assigned mentor teacher.
- i. There shall be no discrimination in the administration of this program on the basis of race, religion, creed, sex, and/or national origin and the Affiliate Organization shall provide reasonable accommodations for individuals with disabilities.
- j. The Auburn Career Center may refer to the affiliation with the Affiliate Organization in Auburn Career Center's catalog and in other public information materials regarding Auburn Career Center programs. The Affiliate Organization may refer to the affiliation with the Auburn Career Center in the Affiliate Organization's brochures and other public information materials regarding Affiliate Organization programs. Each party reserves the right to a final review and approval of all public information materials that include such a reference.
- k. All applicable confidentiality laws shall be observed by the Parties.

2. Student Provisions

- a. Students shall uphold the policies, rules, and regulations of both the Affiliate Organization and Auburn Career Center. For example, the students shall conform to the rules and regulations of the Affiliate Organization and follow all directives of Affiliate Organization staff. By way of further example, the students are also to follow all general regulations and minimum safety standards including, but not limited to, fire safety procedures, hazardous material, and sanitation and safety management.
- b. Student actions, attitudes, and appearance shall reflect positively on both the Affiliate Organization and Auburn Career Center. For example, the students shall wear appropriate attire mutually agreed upon between the Affiliate Organization and Auburn Career Center.
- c. Students shall provide advance notification of absence to both the Affiliate Organization and coordinating educator.
- d. Students shall attend functions that show appreciation for the Affiliate Organization not limited to parent conferences, sporting events, and/or evening events.
- e. Students shall complete and submit records of field observation experiences as required by the Auburn Career Center.
- f. Student field-based activities shall be chosen and completed as designated by the coordinating educator and assigned mentor-teacher.

- g. Students must first obtain approval of the coordinating educator before ending the field observation experience.
- h. If students are unable to meet the requirements of the described observation experiences, a conference between the coordinating educator and assigned mentor teacher shall be held to determine the appropriate course of action. The Auburn Career Center shall, however, have final responsibility for determining the academic status of the students.
- i. The students are solely responsible for transportation and transportation costs while assigned to the Affiliate Organization.
- j. As part of the observation-based learning experience, students are not compensated. Individuals shall not be covered by social security, unemployment compensation, workers' compensation, liability coverage, and/or any other employment related benefits by the Affiliate Organization.
- k. No student shall ever to be considered as a school district staff member. Nor shall any student be included in teacher child ratio numbers. No student shall be left unattended with classroom students/children while participating in the field observation assignment, nor will the student be left unsupervised.
- l. Students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with workplace regulations.

3. Parent/Guardian Provisions of High School Students

- a. Along with high school students, parents/guardians are responsible for the personal conduct of the student at the Affiliate Organization and Auburn Career Center.
- b. Parents/Guardians are responsible for providing and approving any and all transportation to and from the field observation sites for the high school students.
- c. Parents/Guardians shall encourage the high school students to carry out duties and responsibilities effectively.
- d. Parents/Guardians shall ensure that the high school students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with workplace regulations.

4. Affiliate Organization Provisions

- a. The Affiliate Organization shall provide the physical facilities and work environment needed for the students assigned to the observation-based learning

program in compliance with all applicable industry standards and laws, as well as all rules and regulations of the Auburn Career Center.

- b. The Affiliate Organization shall provide parking for the students.
 - c. The Affiliate Organization mentor teacher shall mentor each student for an average of not less than 3 hours a week or more than 20 hours a week.
 - d. The Affiliate Organization shall assign a supervisor/mentor who shall work with the coordinating educator in developing each student's learning agreement and evaluating each student.
 - e. The Affiliate Organization shall provide approved activities for the students to complete and supervise the students at all times.
 - f. The Affiliate Organization shall counsel/evaluate each student about the student's progress.
 - g. The Affiliate Organization shall provide an orientation for each student at the beginning of the observation-based learning program assignments.
 - h. The Affiliate Organization may request Auburn Career Center to withdraw a student from the observation-based learning program if the work performance and/or behavior of the student is unsatisfactory and/or disruptive.
 - i. The Affiliate Organization may request Auburn Career Center to withdraw an individual student from the observation-based learning program if the student's health status is a detriment to the student's successful completion of the observation-based learning program.
 - j. The Affiliate Organization shall appoint a mentor teacher to coordinate and communicate with the coordinating educator as needed.
 - k. The Affiliate Organization shall administer emergency medical treatment to students and/or call 911 for injury or illness suffered during the observation-based learning program. The cost of such treatment shall be the responsibility of the individual student and/or the student's family.
5. Auburn Career Center Provisions
- a. The Auburn Career Center shall provide a coordinating educator to coordinate and communicate – on a weekly basis – with the Affiliate Organization.
 - b. The coordinating educator shall periodically observe and evaluate each student's on-the-job performance as needed.

2023-2024 School Year Affiliation Agreement – Field Observation Experience

- c. The coordinating educator shall assist the students in securing an appropriate observation- based field experience.
- d. The coordinating educator shall counsel each student about the student's progress during the field observation placement.
- e. The coordinating educator shall determine each student's final grade for any credit granted.
- f. The coordinating educator shall reinforce on-the-job experiences through mentorship or educational activities.
- g. The coordinating educator shall fairly enforce policies, rules, and regulations.
- h. The Auburn Career Center may withdraw any student from the Affiliate Organization if proper supervision and/or education of the student is not provided.
- i. For anyone 18 years of age or older, Auburn shall conduct criminal background checks in accordance with Ohio Administrative Code Section 5123:2-2-02 and Board Policy B-12, so as to not knowingly assign Students to the Clinical Site who have been convicted of or plead guilty to any of the crimes specified in Ohio law. Any violation of this provision may result in termination of this Agreement.
- j. Except where specifically prohibited by law, Auburn shall not knowingly assign Students to the Clinical Site in the following categories:
 - a. persons who have been convicted of offenses involving domestic violence, theft, alcohol/drug abuse, or any physical, sexual or other abuse of a child or adult;
 - b. persons who are listed on the State of Ohio Abuser Registry; or
 - c. persons known to have been discharged from previous employment for the abuse or neglect of a person with mental retardation or developmental disabilities.
- k. In full compliance with Board Policy A-10, Auburn and assigned Students shall provide notice of all unusual incidents and major unusual incidents pertaining to Clinical Site-enrolled individuals receiving services at the Clinical Site to the LCBDD, and shall provide such other additional reports and information to the LCBDD as is required by applicable Federal and State law.

6. **HIPAA COMPLIANCE**

- 6.1 **Definition.** Protected Health Information (“PHI”) is information received from or on behalf of the Lake County Board of DD that meets the definition of PHI as defined by the Health Insurance Portability and Accountability (HIPAA) and the regulations promulgated by the United States Department of Health and Human Services, specifically 45 CFR 164.501, and any amendments thereto.
- 6.2 **Permitted Uses and Disclosures.** Auburn shall not use or disclose PHI except as provided in Appendix A, which is incorporated herein as if fully written, or as otherwise required under the HIPAA regulations or other applicable law.
- 6.3 **Safeguards.** Auburn shall use all reasonable and appropriate safeguards to protect against use or disclosure not provided for by this Agreement.
- 6.4 **Reporting of Disclosure.** Auburn shall promptly report to the Lake County Board of DD any knowledge of uses or disclosures of PHI that are not in accordance with this Agreement or applicable law. In addition, Auburn shall mitigate any adverse effects of such a use or disclosure to the extent possible.
- 6.5 **Agents and Subcontractors.** Auburn ensures that any and all agents and subcontractors who receive PHI from or on behalf of Auburn, or the Lake County Board of DD, agree to the same restrictions and conditions that apply to Auburn with respect to the use or disclosure of the PHI.
- 6.6 **Accessibility of Information.** Auburn shall make available to the Lake County Board of DD such information as the Lake County Board of DD may require to fulfill its obligations to provide access to, provide a copy of, and account for disclosures with respect to PHI pursuant to HIPAA and regulations promulgated by the United States Department of Health and Human Services, including, but not limited to, 45 CFR sections 164.524 and 164.528 and any amendments thereto.
- 6.7 **Amendments of Information.** Auburn shall make PHI available to the Lake County Board of DD in order for the Lake County Board of DD to fulfill its obligations pursuant to HIPAA to amend the information, and shall, as directed by the Lake County Board of DD, incorporate any amendments into the information held by the Auburn and ensure incorporation of any such amendments into information held by its agents or subcontractors.
- 6.8 **Disclosure.** Auburn shall make available its internal practices, books and records relating to the use and disclosure of PHI received from the Lake County Board of DD, or created or received by Auburn on behalf of the Lake County Board of DD, to the Lake County Board of DD and to the Secretary of the U.S. Department of Health and Human Services for the purpose of determining the Lake County Board of DD’s compliance with HIPAA and the regulations promulgated by the United States Department of Health and Human Services and any amendments thereto.

6.9 Material Breach. In the event of a material breach of Auburn's obligations under this section, the Lake County Board of DD may, at its option, terminate this Agreement. Termination of this Agreement shall not affect any provision of this Agreement which, by its wording or its nature, is intended to remain effective and to continue to operate in the event of termination.

6.10 Return or Destruction of Information. Upon termination of this Agreement, Auburn, at the Lake County Board of DD's option, shall return to the Lake County Board of DD, or destroy, all PHI in its possession, and keep no copies of the information except as requested by the Lake County Board of DD, or as required by law. If Auburn or its agent or subcontractor destroy any PHI then Auburn will provide the Lake County Board of DD documentation evidencing such destruction. Any PHI maintained by Auburn shall continue to be extended the same protections set forth in this Agreement for as long as it is maintained.

7. Additional Provisions

- a. This Agreement is not assignable but is binding on the corporate successor of the Parties.
- b. This Agreement is not a third-party beneficiary affiliation agreement and confers no rights upon any students, parents, and/or employees of the Parties.
- c. It is understood and agreed that the Parties to this Agreement may revise and/or modify this Agreement by written amendment when both parties agree to such amendments.
- d. This Agreement shall be binding when executed by both parties.
- e. This Agreement supersedes all prior written and oral agreements between the parties.
- f. This Agreement shall be governed by the laws of the State of Ohio.
- g. This Agreement is for a term of the 2023-2024 school year unless terminated by either party. Either party may terminate this Agreement for any reason by giving the other party at least thirty (30) days advance written notice.
- h. The delay and/or failure of performance by either party shall not constitute default under the terms of this Agreement, nor shall such delay and/or failure give rise to any claims against either party for damages. The sole remedy for breach of this Agreement shall be immediate termination.

[Signature Page to Follow]

2023-2024 School Year Affiliation Agreement – Field Observation Experience

IN WITNESS WHEREOF, the Parties execute this Agreement by persons who warrant that they have the authority to execute this Agreement.

FOR THE SCHOOL DISTRICT: LAKE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES/DEEPWOOD:

E Friede Roman
Signature, Superintendent

E Friede Roman
Print, Superintendent

10-23-23
Date

FOR THE AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:

Superintendent (official capacity only)*

Date

Treasurer (official capacity only)*

Date

* This Agreement has no legal effect absent Board action

APPENDIX A

Auburn is permitted to use or disclose PHI as follows:

- 1) the individual;
- 2) the Department of Health and Human Services during compliance reviews;
- 3) treatment, payment or health care operations (under HIPAA rules a covered entity may, but is not required, to obtain consent for treatment, payment or health care operations);
- 4) incidental uses and disclosures that occur as a by-product of a use or disclosure otherwise permitted under HIPAA, provided that:
 - there are adequate safeguards, and
 - disclosure meets the minimum necessary standard as set forth in 45 CFR Section 164.502(b)(1);
- 5) pursuant to and in compliance with a proper authorization;
- 6) as part of Limited Data Sets which meet the requirements set forth in HIPAA, and which are covered by a Data Use Agreement;
- 7) pursuant to an agreement authorized by the regulations promulgated by the Department of Health and Human Services, or as otherwise permitted by 45 CFR section 164.510; and
- 8) when the regulations promulgated by the Department of Health and Human Services do not require authorization.

**Auburn
Career Center**



*Attachment Item #16b
Public Safety Affiliation
Agreements
SY 23-24*



2023-2024 School Year Affiliation Agreement
Public Safety Programs Student Training Internship Learning Program

This Affiliation Agreement (“Agreement”) is entered into on this 10 day of February, 2023, by and between Auburn Vocational School District Board of Education (“Auburn Career Center”), which is located at 8140 Auburn Road, Concord Township, Ohio 44077 and the City of Twinsburg, Twinsburg Fire Department (“Affiliate Organization”), which is located at 10075 Ravenna Rd, Twinsburg Ohio 44087 (collectively, “Parties”).

WHEREAS the Auburn Career Center is currently conducting educational programs in Career and Technical Education (e.g., Public Safety Education) and desires to obtain learning internships for the students enrolled in its educational programs in conjunction with the Affiliate Organization.

WHEREAS the Affiliate Organization has the facilities and is willing to provide learning internships at its facilities to the students enrolled in said educational programs of the Auburn Career Center.

NOW THEREFORE, in consideration of the mutual agreement set forth herein, the following are the aspects of the affiliation between the Parties:

1. General Provisions

- a. The primary purpose of the learning internship is educational.
- b. This Agreement shall not be terminated without the knowledge of the Parties.
- c. Learning experiences and tasks shall be planned and managed utilizing the learning internship program for each student.
- d. The coordinating educator program lead instructor and mentor/supervisor shall jointly develop and update the learning internship program for each student.
- e. The length of student assignments shall be by mutual decision between the Parties.
- f. Any student may withdraw and/or transfer from a training station after providing appropriate notification to the Parties when it will enhance the student’s educational opportunities.
- g. [Intentionally Left Blank.]

2022-2023 School Year Affiliation Agreement
Public Safety Programs Student Training Internship Learning Program

- h. All complaints should be addressed to and resolved by the program Director of Public Safety Education and assigned mentor/sponsor.
- i. There shall be no discrimination in the administration of this program on the basis of race, religion, creed, sex, and/or national origin. Upon request, the Affiliate Organization shall engage in the interactive process regarding reasonable accommodations for individuals with disabilities.
- j. The Auburn Career Center may refer to the affiliation with the Affiliate Organization in Auburn Career Center's catalog and in other public information materials regarding Auburn Career Center programs. The Affiliate Organization may refer to the affiliation with the Auburn Career Center in the Affiliate Organization's brochures and other public information materials regarding Affiliate Organization programs. Each party reserves the right to a final review and approval of all public information materials that include such a reference.
- k. All applicable confidentiality laws shall be observed by the Parties.

2. Student Provisions

- a. Students shall uphold the policies, rules, and regulations of both the Affiliate Organization and Auburn Career Center. For example, the students shall conform to the rules and regulations of the Affiliate Organization and follow all directives of Affiliate Organization staff. By way of further example, the students are also to follow all general regulations and safety standards including, but not limited to, fire safety procedures, hazardous material, and sanitation and safety management. Students shall maintain the confidentiality of the Affiliate Organization's information, reports and records as required by law, policies, procedures, rules and regulations. Students shall not attempt to participate in any activity or exercise for which they do not have proper safety gear or training.
- b. Student actions, attitudes, and appearance shall reflect positively on both the Affiliate Organization and Auburn Career Center. For example, the students shall wear appropriate attire mutually agreed upon between the Affiliate Organization and Auburn Career Center. Students may be removed from participation with the Affiliate Organization for failure to follow rules, regulations, policies and procedures, or for illegal or improper conduct.
- c. Students shall provide advance notification of absence to both the Affiliate Organization and program lead instructor.
- d. Students shall attend functions that show appreciation for the Affiliate Organization.

- e. [Intentionally Left Blank.]
- f. Students shall complete and submit records of learning internship experiences as required by the Auburn Career Center.
- g. Student clinical activities shall be chosen and completed as designated by the program lead instructor and assigned mentor/sponsor.
- h. [Intentionally Left Blank.]
- i. If students are unable to meet the requirements of the described learning internships, a conference between the program lead instructor and assigned mentor/sponsor shall be held to determine the appropriate course of action. The Auburn Career Center shall, however, have final responsibility for determining the academic status of the students.
- j. The students are solely responsible for transportation and transportation costs while assigned to the Affiliate Organization.
- k. No student shall ever be considered an employee of either the Affiliate Organization or Auburn Career Center and, as a result, no student shall be covered by social security, unemployment compensation, workers' compensation, liability coverage, and/or any other employment related benefits by either the Affiliate Organization or Auburn Career Center.
- l. No student shall ever to be considered as manpower including, but not limited to, at a dispatch position, scene manpower, and/or ambulance crew.
- m. Students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with applicable regulations.

3. Parent/Guardian Provisions of High School Students

- a. Along with high school students, parents/guardians are responsible for the personal conduct of the student at the Affiliate Organization and Auburn Career Center.
- b. Parents/Guardians are responsible for providing and approving any and all transportation to and from the internship site for the high school students.
- c. Parents/Guardians shall encourage the high school students to carry out duties and responsibilities effectively.

- d. Parents/Guardians shall ensure that the high school students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with applicable regulations.

4. Affiliate Organization Provisions

- a. The Affiliate Organization shall provide the physical facilities and internship environment needed for the students assigned to the learning internship program in compliance with all applicable industry standards and laws, as well as all rules and regulations of the Auburn Career Center.
- b. The Affiliate Organization shall provide parking for the students.
- c. [Intentionally Left Blank.]
- d. The Affiliate Organization shall assign a supervisor/mentor who shall work with the program lead instructor in developing each student's learning agreement and evaluating each student.
- e. The Affiliate Organization shall comply with all local, state, and federal employment and compensation laws applicable to each student.
- f. The Affiliate Organization shall provide approved activities for the students to complete and supervise the students at all times.
- g. The Affiliate Organization shall counsel/evaluate each student about the student's progress.
- h. The Affiliate Organization shall provide an orientation for each student at the beginning of the learning internship program assignments.
- i. The Affiliate Organization may request Auburn Career Center to withdraw a student from the learning internship program if the performance and/or behavior of the student is unsatisfactory and/or disruptive.
- j. The Affiliate Organization may request Auburn Career Center to withdraw an individual student from the learning internship program if the student's health status is a detriment to the student's successful completion of the learning internship program.
- k. The Affiliate Organization shall appoint a liaison to coordinate and communicate with the program lead instructor as needed.

1. The Affiliate Organization shall administer emergency medical treatment to students and/or call 911 for injury or illness suffered during the learning internship program. The cost of such treatment shall be the responsibility of the individual student and/or the student's family.

5. Auburn Career Center Provisions

- a. The Auburn Career Center shall provide a coordinating educator/ program lead instructor to coordinate and communicate – on a weekly basis – with the Affiliate Organization.
- b. The program lead instructor shall periodically observe and evaluate each student's learning internship performance.
- c. The program lead instructor shall assist the students in securing an appropriate learning internship experience.
- d. The program lead instructor shall counsel each student about the student's progress.
- e. The program lead instructor shall determine each student's final grade for any credit granted.
- f. The program lead instructor shall reinforce learning internship experiences through mentorship or educational activities.
- g. The program lead instructor shall fairly enforce policies, rules, and regulations.
- h. The Auburn Career Center may withdraw any student from the Affiliate Organization if proper supervision and/or education of the student is not provided.

6. Additional Provisions

- a. This Agreement is not assignable but is binding on the corporate successor of the Parties.
- b. This Agreement is not a third-party beneficiary affiliation agreement and confers no rights upon any students, parents, and/or employees of the Parties.
- c. It is understood and agreed that the Parties to this Agreement may revise and/or modify this Agreement by written amendment when both parties agree to such amendments.
- d. This Agreement shall be binding when executed by both parties.

- e. This Agreement supersedes all prior written and oral agreements between the parties.
- f. This Agreement shall be governed by the laws of the State of Ohio.
- g. This Agreement is for a term of the 2022-2023 school year unless terminated by either party. Either party may terminate this agreement without penalty for any reason (or no reason at all) upon sixty (60) days written notice to the other party.
- h. The delay and/or failure of performance by either party shall not constitute default under the terms of this Agreement, nor shall such delay and/or failure give rise to any claims against either party for damages. The sole remedy for breach of this Agreement shall be immediate termination.
- i. There is no compensation due and owing to Auburn Career Center from the Affiliate Organization.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Parties execute this Agreement by persons who warrant that they have the authority to execute this Agreement.

FOR City of Tuscarora - Fire Department

[Signature]
Director

11/10/2023
Date

FOR THE AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:

_____, Superintendent (official capacity only)* Date

_____, Treasurer (official capacity only)* Date

_____, Director of Public Safety Education
(official capacity only)* Date

* This Agreement has no legal effect absent Board action



2023-2024 School Year Affiliation Agreement
Public Safety Programs Student Training Internship Learning Program

This Affiliation Agreement (“Agreement”) is entered into on this 16th day of October, 2023, by and between Auburn Vocational School District Board of Education (“Auburn Career Center”), which is located at 8140 Auburn Road, Concord Township, Ohio 44077 and **South Central Ambulance District** (“Affiliate Organization”), which is located at **3100 US Highway 6 Rome, Ohio 44085** (collectively, “Parties”).

WHEREAS the Auburn Career Center is currently conducting educational programs in Career and Technical Education (e.g., Public Safety Education) and desires to obtain learning internships for the students enrolled in its educational programs in conjunction with the Affiliate Organization.

WHEREAS the Affiliate Organization has the facilities and is willing to provide learning internships at its facilities to the students enrolled in said educational programs of the Auburn Career Center.

NOW THEREFORE, in consideration of the mutual agreement set forth herein, the following are the aspects of the affiliation between the Parties:

I. General Provisions

- a. The primary purpose of the learning internship is educational.
- b. This Agreement shall not be terminated without the knowledge of all individuals concerned.
- c. Learning experiences and tasks shall be planned and managed utilizing the learning internship program for each student.
- d. The coordinating educator program lead instructor and mentor/supervisor shall jointly develop and update the learning internship program for each student.
- e. The length of student assignments shall be by mutual decision between the Parties.
- f. Any student may withdraw and/or transfer from a training station after providing appropriate notification when it will enhance the student’s educational opportunities.
- g. [Intentionally Left Blank.]

2023-2024 School Year Affiliation Agreement
Public Safety Programs Student Training Internship Learning Program

- h. All complaints should be addressed to and resolved by the program Director of Public Safety Education and assigned mentor/sponsor.
 - i. There shall be no discrimination in the administration of this program on the basis of race, religion, creed, sex, and/or national origin and the Affiliate Organization shall provide reasonable accommodations for individuals with disabilities.
 - j. The Auburn Career Center may refer to the affiliation with the Affiliate Organization in Auburn Career Center's catalog and in other public information materials regarding Auburn Career Center programs. The Affiliate Organization may refer to the affiliation with the Auburn Career Center in the Affiliate Organization's brochures and other public information materials regarding Affiliate Organization programs. Each party reserves the right to a final review and approval of all public information materials that include such a reference.
 - k. All applicable confidentiality laws shall be observed by the Parties.
2. Student Provisions
- a. Students shall uphold the policies, rules, and regulations of both the Affiliate Organization and Auburn Career Center. For example, the students shall conform to the rules and regulations of the Affiliate Organization and follow all directives of Affiliate Organization staff. By way of further example, the students are also to follow all general regulations and minimum safety standards including, but not limited to, fire safety procedures, hazardous material, and sanitation and safety management.
 - b. Student actions, attitudes, and appearance shall reflect positively on both the Affiliate Organization and Auburn Career Center. For example, the students shall wear appropriate attire mutually agreed upon between the Affiliate Organization and Auburn Career Center.
 - c. Students shall provide advance notification of absence to both the Affiliate Organization and program lead instructor.
 - d. Students shall attend functions that show appreciation for the Affiliate Organization.
 - e. [Intentionally Left Blank.]
 - f. Students shall complete and submit records of learning internship experiences as required by the Auburn Career Center.

- g. Student clinical activities shall be chosen and completed as designated by the program lead instructor and assigned mentor/sponsor.
- h. [Intentionally Left Blank.]
- i. If students are unable to meet the requirements of the described learning internships, a conference between the program lead instructor and assigned mentor/sponsor shall be held to determine the appropriate course of action. The Auburn Career Center shall, however, have final responsibility for determining the academic status of the students.
- j. The students are solely responsible for transportation and transportation costs while assigned to the Affiliate Organization.
- k. No student shall ever be considered employees of either the Affiliate Organization or Auburn Career Center and, as a result, no student shall be covered by social security, unemployment compensation, workers' compensation, liability coverage, and/or any other employment related benefits by either the Affiliate Organization or Auburn Career Center.
- l. No student shall ever to be considered as manpower including, but not limited to, at a dispatch position, scene manpower, and/or ambulance crew.
- m. Students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with applicable regulations.

3. Parent/Guardian Provisions of High School Students

- a. Along with high school students, parents/guardians are responsible for the personal conduct of the student at the Affiliate Organization and Auburn Career Center.
- b. Parents/Guardians are responsible for providing and approving any and all transportation to and from the internship site for the high school students.
- c. Parents/Guardians shall encourage the high school students to carry out duties and responsibilities effectively.
- d. Parents/Guardians shall ensure that the high school students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with applicable regulations.

4. Affiliate Organization Provisions

*2023-2024 School Year Affiliation Agreement
Public Safety Programs Student Training Internship Learning Program*

- a. The Affiliate Organization shall provide the physical facilities and internship environment needed for the students assigned to the learning internship program in compliance with all applicable industry standards and laws, as well as all rules and regulations of the Auburn Career Center.
 - b. The Affiliate Organization shall provide parking for the students.
 - c. [Intentionally Left Blank.]
 - d. The Affiliate Organization shall assign a supervisor/mentor who shall work with the program lead instructor in developing each student's learning agreement and evaluating each student.
 - e. The Affiliate Organization shall comply with all local, state, and federal employment and compensation laws applicable to each student.
 - f. The Affiliate Organization shall provide approved activities for the students to complete and supervise the students at all times.
 - g. The Affiliate Organization shall counsel/evaluate each student about the student's progress.
 - h. The Affiliate Organization shall provide an orientation for each student at the beginning of the learning internship program assignments.
 - i. The Affiliate Organization may request Auburn Career Center to withdraw a student from the learning internship program if the performance and/or behavior of the student is unsatisfactory and/or disruptive.
 - j. The Affiliate Organization may request Auburn Career Center to withdraw an individual student from the learning internship program if the student's health status is a detriment to the student's successful completion of the learning internship program.
 - k. The Affiliate Organization shall appoint a liaison to coordinate and communicate with the program lead instructor as needed.
 - l. The Affiliate Organization shall administer emergency medical treatment to students and/or call 911 for injury or illness suffered during the learning internship program. The cost of such treatment shall be the responsibility of the individual student and/or the student's family.
5. Auburn Career Center Provisions

- a. The Auburn Career Center shall provide a coordinating educator/ program lead instructor to coordinate and communicate – on a weekly basis – with the Affiliate Organization.
- b. The program lead instructor shall periodically observe and evaluate each student's learning internship performance.
- c. The program lead instructor shall assist the students in securing an appropriate learning internship experience.
- d. The program lead instructor shall counsel each student about the student's progress.
- e. The program lead instructor shall determine each student's final grade for any credit granted.
- f. The program lead instructor shall reinforce learning internship experiences through mentorship or educational activities.
- g. The program lead instructor shall fairly enforce policies, rules, and regulations.
- h. The Auburn Career Center may withdraw any student from the Affiliate Organization if proper supervision and/or education of the student is not provided.

6. Additional Provisions

- a. This Agreement is not assignable but is binding on the corporate successor of the Parties.
- b. This Agreement is not a third-party beneficiary affiliation agreement and confers no rights upon any students, parents, and/or employees of the Parties.
- c. It is understood and agreed that the Parties to this Agreement may revise and/or modify this Agreement by written amendment when both parties agree to such amendments.
- d. This Agreement shall be binding when executed by both parties.
- e. This Agreement supersedes all prior written and oral agreements between the parties.
- f. This Agreement shall be governed by the laws of the State of Ohio.

- g. This Agreement is for a term of the 2023-2024 school year unless terminated by either party.
- h. The delay and/or failure of performance by either party shall not constitute default under the terms of this Agreement, nor shall such delay and/or failure give rise to any claims against either party for damages. The sole remedy for breach of this Agreement shall be immediate termination.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Parties execute this Agreement by persons who warrant that they have the authority to execute this Agreement.

FOR South Central Ambulance :

 Shaun Buehner Chief
South Central Ambulance District Official

10-20-23
Date

FOR THE AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:

_____, Superintendent (official capacity)* _____
Date

_____, Treasurer (official capacity only)* _____
Date

_____, Director of Public Safety Education
(official capacity only)* _____
Date

* This Agreement has no legal effect absent Board action

**Auburn
Career Center**



**2023-2024 School Year Affiliation Agreement
Public Safety Programs Student Training Internship Learning Program**

This Affiliation Agreement ("Agreement") is entered into on this 31st day of October, 2023, by and between Auburn Vocational School District Board of Education ("Auburn Career Center"), which is located at 8140 Auburn Road, Concord Township, Ohio 44077 and **Village of Fairport Harbor** ("Affiliate Organization"), which is located at **220 Third Street, Fairport Harbor, Ohio 44077** (collectively, "Parties").

WHEREAS the Auburn Career Center is currently conducting educational programs in Career and Technical Education (e.g., Public Safety Education) and desires to obtain learning internships for the students enrolled in its educational programs in conjunction with the Affiliate Organization.

WHEREAS the Affiliate Organization has the facilities and is willing to provide learning internships at its facilities to the students enrolled in said educational programs of the Auburn Career Center.

NOW THEREFORE, in consideration of the mutual agreement set forth herein, the following are the aspects of the affiliation between the Parties:

I. **General Provisions**

- a. The primary purpose of the learning internship is educational.
- b. This Agreement shall not be terminated without the knowledge of all individuals concerned.
- c. Learning experiences and tasks shall be planned and managed utilizing the learning internship program for each student.
- d. The coordinating educator program lead instructor and mentor/supervisor shall jointly develop and update the learning internship program for each student.
- e. The length of student assignments shall be by mutual decision between the Parties.
- f. Any student may withdraw and/or transfer from a training station after providing appropriate notification when it will enhance the student's educational opportunities.
- g. [Intentionally Left Blank.]

- h. All complaints should be addressed to and resolved by the program Director of Public Safety Education and assigned mentor/sponsor.
- i. There shall be no discrimination in the administration of this program on the basis of race, religion, creed, sex, and/or national origin and the Affiliate Organization shall provide reasonable accommodations for individuals with disabilities.
- j. The Auburn Career Center may refer to the affiliation with the Affiliate Organization in Auburn Career Center's catalog and in other public information materials regarding Auburn Career Center programs. The Affiliate Organization may refer to the affiliation with the Auburn Career Center in the Affiliate Organization 's brochures and other public information materials regarding Affiliate Organization programs. Each party reserves the right to a final review and approval of all public information materials that include such a reference.
- k. All applicable confidentiality laws shall be observed by the Parties.

2. Student Provisions

- a. Students shall uphold the policies, rules, and regulations of both the Affiliate Organization and Auburn Career Center. For example, the students shall conform to the rules and regulations of the Affiliate Organization and follow all directives of Affiliate Organization staff. By way of further example, the students are also to follow all general regulations and minimum safety standards including, but not limited to, fire safety procedures, hazardous material, and sanitation and safety management.
- b. Student actions, attitudes, and appearance shall reflect positively on both the Affiliate Organization and Auburn Career Center. For example, the students shall wear appropriate attire mutually agreed upon between the Affiliate Organization and Auburn Career Center.
- c. Students shall provide advance notification of absence to both the Affiliate Organization and program lead instructor.
- d. Students shall attend functions that show appreciation for the Affiliate Organization.
- e. [Intentionally Left Blank.]
- f. Students shall complete and submit records of learning internship experiences as required by the Auburn Career Center.

- g. Student clinical activities shall be chosen and completed as designated by the program lead instructor and assigned mentor/sponsor.
- h. [Intentionally Left Blank]
- i. If students unable to meet the requirements of the described learning internships, a conference between the program lead instructor and assigned mentor/sponsor shall be held to determine the appropriate course of action. The Auburn Career Center shall, however, have final responsibility for determining the academic status of the students.
- j. The students are solely responsible for transportation costs while assigned to the Affiliate Organization.
- k. No student shall ever be considered employees of either the Affiliate Organization or Auburn Career Center and, as a result, no student shall be covered by social security, unemployment compensation, workers' compensation, liability coverage, and/or any other employment related benefits by either the Affiliate Organization or Auburn Career Center.
- l. No student shall ever to be considered as manpower including, but not limited to, at a dispatch position, scene manpower, and/or ambulance crew.
- m. Students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with applicable regulations.

3. Parent/Guardian Provisions of High School Students

- a. Along with high school students, parents/guardians are responsible for the personal conduct of the student at the Affiliate Organization and Auburn Career Center.
- b. Parents/Guardians are responsible for providing and approving any and all transportation to and from the internship site for the high school students.
- c. Parents/Guardians shall encourage the high school students to carry out duties and responsibilities effectively.
- d. Parents/Guardians shall ensure that the high school students shall have on record with the Auburn Career Center current health and emergency contact records needed in accordance with applicable regulations.

4. Affiliate Organization Provisions

- a. The Affiliate Organization shall provide the physical facilities and internship environment needed for the students assigned to the learning internship program in compliance with all applicable industry standards and laws, as well as all rules and regulations of the Auburn Career Center.
- b. The Affiliate Organization shall provide parking for the students.
- c. [Intentionally Left Blank.]
- d. The Affiliate Organization shall assign a supervisor/mentor who shall work with the program lead instructor in developing each student's learning agreement and evaluating each student.
- e. The Affiliate Organization shall comply with all local, state, and federal employment and compensation laws applicable to each student.
- f. The Affiliate Organization shall provide approved activities for the students to complete and supervise the students at all times.
- g. The Affiliate Organization shall counsel/evaluate each student about the student's progress.
- h. The Affiliate Organization shall provide an orientation for each student at the beginning of the learning internship program assignments.
- i. The Affiliate Organization may request Auburn Career Center to withdraw a student from the learning internship program if the performance and/or behavior of the student is unsatisfactory and/or disruptive.
- j. The Affiliate Organization may request Auburn Career Center to withdraw an individual student from the learning internship program if the student's health status is a detriment to the student's successful completion of the learning internship program.
- k. The Affiliate Organization shall appoint a liaison to coordinate and communicate with the program lead instructor as needed.
- l. The Affiliate Organization shall administer emergency medical treatment to students and/or call 91 1 for injury or illness suffered during the learning internship program. The cost of such treatment shall be the responsibility of the individual student and/or the student's family.

5. Auburn Career Center Provisions

- a. The Auburn Career Center shall provide a coordinating educator/ program lead instructor to coordinate and communicate — on a weekly basis — with the Affiliate Organization.
- b. The program lead instructor shall periodically observe and evaluate each student's learning internship performance.
- c. The program lead instructor shall assist the students in securing an appropriate learning internship experience.
- d. The program lead instructor shall counsel each student about the student's progress.
- c. The program lead instructor shall determine each student's final grade for any credit granted.
- f. The program lead instructor shall reinforce learning internship experiences through mentorship or educational activities.
- g. The program lead instructor shall fairly enforce policies, rules, and regulations.
- h. The Auburn Career Center may withdraw any student from the Affiliate Organization if proper supervision and/or education of the student is not provided.

6. Additional Provisions

- a. This Agreement is not assignable but is binding on the corporate successor of the Parties.
- b. This Agreement is not a third-party beneficiary affiliation agreement and confers no rights upon any students, parents, and/or employees of the Parties.
- c. It is understood and agreed that the Parties to this Agreement may revise and/or modify this Agreement by written amendment when both parties agree to such amendments.
- d. This Agreement shall be binding when executed by both parties.
- e. This Agreement supersedes all prior written and oral agreements between the parties.
- f. This Agreement shall be governed by the laws of the State of Ohio.
- g. This Agreement is for a term of the 2023-2024 school year unless terminated by either party.

- h. The delay and/or failure of performance by either party shall not constitute default under the terms of this Agreement, nor shall such delay and/or failure give rise to any claims against either party for damages. The sole remedy for breach of this Agreement shall be immediate termination.**

[Signature Page to Follow]

IN WITNESS WHEREOF, the Parties execute this Agreement by persons who warrant that they have the authority to execute this Agreement.

FOR Village of FAIRPORT HARBOR:

Chief B. Lloyd CHIEF BOD LLOYD
Fire Department Official

10/31/23
Date

FOR THE AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:

_____, Superintendent (official capacity)*

Date

_____, Treasurer (official capacity)*

Date

_____, Director of Public Safety Education
(official capacity)*

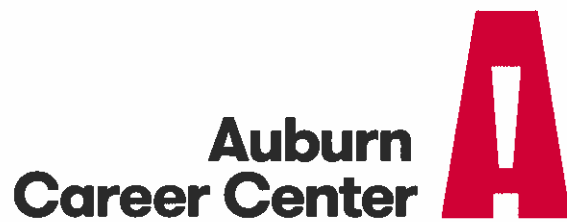
Date

* This Agreement has no legal effect absent Board action

**Auburn
Career Center**



*Attachment Item #16c
Business Partnerships
Affiliation Agreements
SY 23-24*



***UPDATED (highlighted in yellow) List of Business & Industry
Affiliation Agreements for Business Partnership***

| | | |
|--|---|---------------------------------------|
| Adventure Subaru | Finelli Architectural Iron & Stairs | Ohman Family Living at Blossom |
| Agile Sign & Lighting Maintenance | Fioritto Family Dental | Payne & Tompkins Design & Renovations |
| Air Flow Heating & Air Conditioning | Fischer Special Tooling | Phoenix Auto Images |
| Air Technical Industries | Glenn's Golf Cart Central | Preston Superstore |
| Alfieri Brothers | Grand Rock Co., Inc. | QP Manufacturing, LLC |
| Alvord's Yard & Garden | Great Lakes Cheese | Quality Electrodynamics |
| Bendz LLC | Great Lakes Dental | Reels Auto Sales |
| Brown Barn Tavern | Hartsgrove Machine, Inc. | Rimeco Products, Inc. |
| Caranci Performance Diesel | Highway Auto Center | Rosewood Diesel Shop, LLC |
| Chagrin Valley Heating & Cooling | Independence Excavating | Sheet Metal Fabricators Corp |
| Chapman Quality Contracting | Jay's Handyman Services LLC | Shoreline Truck Service, Inc. |
| Chesterland Dental | Junction Auto Sales | Sister's of Notre Dame |
| Classic Auto Group | Kennington Electric | Solon Auto Body |
| Cleveland Crane & Shovel | Lake Erie College | Swagelok Company |
| Component Repair Technologies | Lang's Automotive Service | TBS Consolidated, Inc. |
| D & S Automotive Collision & Restyling | Lanigan Heating & Air Conditioning | Terkk's Computer Services Plus LLC |
| D & S Heating and Cooling | Libra Industries | Titan Electrical Contracting LLC |
| Discount Tire | Lincoln Electric | Tree Trimmin Express |
| E&C Construction | Lintern Corporation | TruCast, Inc. |
| Eclipse Co., LLC | Modop, LLC | Western Reserve Drafting, LLC |
| EduTech Group | Moor Home Solutions | Troy Innovative Instrument, Inc. |
| Edwards Plumbing, Heating & Cooling | North Coast Perennial | Selectric, LLC. |
| Exceptional Smiles at Landerbrook | Northern Stamping | Universal Auto & Tire |
| Fenell Orthodontics | Ohio's Center for Oral, Facial, & Implant Surgery | V&S Schuler Engineering, Inc. |
| | Ohio Ordinance Works, Inc. | Vista Springs Quail Highlands |

**Auburn
Career Center**



*Attachment Item #16d
Award Agreement
Between The Ohio
Department of Higher
Education and Auburn
Career Center*

**AWARD AGREEMENT
BETWEEN
THE OHIO DEPARTMENT OF HIGHER EDUCATION
AND
AUBURN CAREER CENTER**

This Award Agreement (“Agreement”) is entered into by and between the Ohio Department of Higher Education (“ODHE”) whose powers and duties are specified in the Ohio Revised Code §3333.04 and whose principal place of business is 25 South Front Street, Columbus, Ohio 43215, and Auburn Career Center (“Awardee”) with a place of business located at 8140 Auburn Road, Concord Township, Ohio 44077.

WHEREAS, ODHE consists of the Chancellor of Higher Education and the Chancellor’s employees, agents and representatives and is responsible for overseeing higher education in the State of Ohio; and

WHEREAS, ODHE is authorized to participate in education-related state or federal programs on behalf of the state and assume responsibility for the administration of such programs in accordance with applicable state or federal law pursuant to Ohio Revised Code § 3333.04(Q); and

WHEREAS, Section 381.630 of Amended Substitute House Bill 33 of the 135th General Assembly appropriated funds to the Chancellor to award funding for the Talent Ready Grant program (“Program”); and

WHEREAS, in furtherance of its duties to the Talent Ready Grant program, ODHE calculated funding allocations for eligible entities pursuant to paragraph (B) of Section 381.630 of Amended Substitute House Bill 33 of the 135th General Assembly; and

WHEREAS, ODHE and Awardee enter into this Agreement to set forth the terms and conditions of the allocation.

NOW THEREFORE, in consideration of the mutual covenants and promises set forth herein and for other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, ODHE and Awardee (individually, a “party”; collectively the “parties”) agree as follows:

ARTICLE I: SCOPE OF WORK

The Talent Ready Grant program seeks to support workforce credential and certificate programs under thirty credit hours at a community college, state community college, technical college, university regional campus, or less than 900 clock hours at an Ohio Technical Center.

Awardee agrees to use the funds for the following:

- (1) Establish and operate workforce credential and certificate programs under thirty credit hours or less than 900 clock hours; and
- (2) Provide additional support to short-term certificate programs.

Pursuant to Section 381.630 paragraph (C) of Amended Substitute House Bill 33 of the 135th General Assembly, Awardee agrees to work in collaboration with ODHE, to conduct a study and provide recommendations on the types of data that should be submitted to the Higher Education Information System (“HEI”) regarding workforce credentials and technical certificates that may be earned in less than thirty credit hours or less than 900 clock hours. The study and associated recommendations shall be completed not later than June 30, 2024.

Additionally, Awardee shall compile and report to ODHE fund balances, program metrics, and utilization funding outcomes as required in Article VI of this Agreement.

ARTICLE II: PROJECT PERIOD

The period of performance for the expenditure of awarded state money for the Project is July 1, 2023, through June 30, 2025, or until the Agreement is terminated pursuant to the terms contained herein. Reporting is required for six months immediately following the end of the term of the Agreement, in accordance with *ARTICLE VI: REPORTING* of this Agreement.

It is understood by the parties that the Project is to be completed in the period of performance of this Agreement.

ARTICLE III: KEY PERSONNEL

The project director(s) for the Awardee under this Agreement will be Michelle Rodewald, Director of Adult Workforce Education and Business Partnerships and Cory Hutter, Assistant Director of Adult Workforce Education. Requests for changes in key personnel must be made in writing to ODHE's project administrator before approval will be granted.

The project administrator for this Agreement on behalf of ODHE is:

- Dr. Cheryl Rice
Vice Chancellor, Higher Education Workforce Alignment
Ohio Department of Higher Education
Email: crice@highered.ohio.gov
Phone: (614) 728-3092

ARTICLE IV: COMPENSATION

A) In consideration of the promises and performance of Awardee as set forth herein:

- 1) Upon execution of this Agreement, ODHE agrees to disburse Project funding to Awardee in the amount of eighty-nine thousand four hundred seventy-five and 00/100 dollars (\$89,475.00).
- 2) It is mutually agreed and understood that the total amount to be disbursed by ODHE to Awardee under this Agreement shall in no event exceed eighty-nine thousand four hundred seventy-five and 00/100 dollars (\$89,475.00).

B) It is understood by the parties that the performance for the Project is to be completed within the period of performance set forth in *ARTICLE II: PROJECT PERIOD* of this Agreement.

C) In the event Awarded grant funds remain unused at the end of the project period detailed in Article II, Awardee can submit a request to ODHE for a no-cost extension ("NCE") to this Agreement. NCE requests can be submitted via email to talentready@highered.ohio.gov. NCE requests must be approved in writing and signed by ODHE.

ARTICLE V: AMENDMENTS OR MODIFICATION

Except for modifications and requested changes to key personnel made pursuant to *ARTICLE III: PERSONNEL*, no amendment or modification of this Agreement shall be effective against either party unless such amendment or modification is set forth in writing and signed by both parties.

ARTICLE VI: REPORTING

The Awardee will report to ODHE as follows:

- Quarterly Fund Balance Reports should be submitted via email to talentready@highered.ohio.gov by March 30, June 30, September 30, and December 30 each fiscal year of the Agreement.
- Semi-annual metrics reports should be completed using the template attached hereto as Attachment I. The report template can also be found in excel format at <https://highered.ohio.gov/initiatives/workforce-development>. Semi-annual reports should be submitted to talentready@highered.ohio.gov by June 30 and December 30 each fiscal year of the Agreement. The report shall include, at a minimum, the following items:

- Reports should detail the use of funds (student scholarships, operational uses, etc.) and must clearly indicate how each expense meets the intention of the program.
 - ODHE may request further information regarding the use of funds as reported, the Awardee will comply with such request. In the event ODHE finds that the funds were not used in compliance with the intention of the program, ODHE may require the Awardee to return the funds to ODHE. Non-compliance may effect Awardee's eligibility and/or funding in future Talent Ready Grant programs.
- Annual metrics reports should be completed using the template attached hereto as Attachment I. The report template can also be found in excel format at <https://highered.ohio.gov/initiatives/workforce-development>. Annual reports should be submitted to talentready@highered.ohio.gov by December 30 of each fiscal year. The Annual report should be comprehensive and encompass results from the fiscal year and should include a minimum of the information listed in the semi-annual metrics reports section above.
 - Reporting is required for six months immediately following the end of the term of the Agreement, including the final closeout grant and expense report due December 30, 2025. A desk and/or site audit will occur prior to the final closeout of the grant.

ODHE may, from time to time, request Awardee to collect data and information and provide additional reports to ODHE. Awardee will comply with such requests.

In the event of Termination, Awardee is required to continue to satisfy reporting requirements set forth herein.

ARTICLE VII: TERMINATION

This Agreement may be terminated as follows:

- A) By ODHE without cause upon thirty (30) days written notice to Awardee.
- B) By mutual written consent of the parties.
- C) By ODHE immediately due to non-performance and/or noncompliance of Awardee.
- D) In accordance with the term limitations set forth in Article II.
- E) If the General assembly fails at any time to continue funding for the payments and other obligations set forth herein, ODHE's obligations under this Agreement are terminated as of the date the funding expires and ODHE shall have no further obligations hereunder. If ODHE discovers or is notified of the discontinuation of funding for this Agreement, then ODHE agrees to notify Awardee of said discontinuation as soon as is practicable. Awardee shall not perform any work under the Agreement after it receives such notice.

ARTICLE VIII: RECORDS

Awardee shall keep all financial records in a manner consistent with generally accepted accounting principles. Documentation to support each action shall be filed in a manner allowing it to be readily located.

Regarding modifications to key personnel pursuant to *ARTICLE III: PERSONNEL*, ODHE will retain a copy of the Project Administrator's decision. Awardee must also retain sufficient documentation of the request and Project Administrator's final decision for audit purposes.

Awardee shall keep separate business records for this Project, including records of disbursements made and obligation incurred in the performance of this Agreement. These records shall be supported by agreements, invoices, vouchers, and other data as appropriate. During the performance of this Agreement and for a period of three years after its completion, Awardee shall make such records available to ODHE as ODHE may reasonably require.

ARTICLE IX: DRUG AND ALCOHOL-FREE WORKPLACE

Awardee shall comply with all applicable federal, state, and local laws regarding smoke-free and drug-free workplaces and shall make a good faith effort to ensure that any of its employees or permitted subcontractors engaged in the work being performed hereunder do not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.

ARTICLE X: COMPLIANCE WITH LAW

Awardee agrees to comply with all applicable federal, state and local laws in the conduct of the work hereunder. Awardee acknowledges that its employees are not employees of ODHE with regard to the application of the Fair Labor Standards Act minimum wages and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code and for state revenue and tax laws, state workers' compensation laws and state unemployment insurance laws. Awardee accepts full responsibility for payment of all taxes including without limitation, unemployment compensation insurance premiums, all income tax deductions, social security deductions, and any and all other taxes or payroll deductions required for all employees engaged by Awardee in the performance of the work authorized by this Agreement.

ARTICLE XI: NOTICE

Any notice required hereunder shall be made in writing and shall be accomplished by personal delivery, facsimile, or by United States certified mail, return receipt requested, postage prepaid, addressed to the party at the address set forth below or such other address as said party shall hereafter designate in writing to the other party.

- Dr. Brian Bontempo
Superintendent
Auburn Career Center
8140 Auburn Road
Concord Township, Ohio 44077
Phone: (440) 358-8011
Email: bbontemp@auburncc.org

- Ohio Department of Higher Education
Attn: General Counsel
25 South Front Street, 7th Floor
Columbus, OH 43215
Facsimile: (614) 466-5866

ARTICLE XII: DEBARMENT

Awardee represents and warrants that it is not debarred from consideration for contract awards by the Director of the Department of Administrative Services, pursuant to either Ohio Revised Code § 153.02 or Ohio Revised Code § 125.25. Awardee further represents and warrants that it is not debarred from the receipt of federal contracts. If these representations and warranties are found to be false, this Agreement is void *ab initio* and Awardee shall immediately repay to ODHE any funds paid under this Agreement.

ARTICLE XIII: ENTIRE AGREEMENT

This Agreement constitutes the entire agreement of the parties hereto and supersedes any prior understandings or written or oral communications between the parties respecting the subject matter hereof.

ARTICLE XIV: WAIVER

The waiver or failures of either party to exercise in any respect any right provided for herein shall not be deemed a waiver of any further right hereunder.

ARTICLE XV: SEVERABILITY

If any provision of this Agreement is found invalid, illegal, or unenforceable in any respect by a court of competent jurisdiction, said provision shall be severed. The validity, legality, and enforceability of all other provisions of this Agreement shall not in any way be affected or impaired unless such severance would cause this Agreement to fail of its essential purpose.

ARTICLE XVI: GOVERNING LAW

This Agreement shall be construed under and in accordance with the laws of the State of Ohio.

ARTICLE XVII: HEADINGS

The headings herein are for reference and convenience only. They are not intended and shall not be construed to be a substantive part of this Agreement or in any other way to affect the validity, construction, interpretation, or effect of any of the provisions of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year set aside by their respective signatures.

AUBURN CAREER CENTER

By: _____

Date: _____

Title: _____

OHIO DEPARTMENT OF HIGHER EDUCATION

By: _____

Date: _____

Randy Gardner
Chancellor

Attachment I

**ODHE - Talent Ready Grant
Semi-Annual Metrics Report**

Example Tab only.

| | |
|---|--------------|
| Name of Institution | |
| Fiscal Year Grant was Awarded | 2024 |
| Initial Amount of Grant Award (refer to ODHE Grant Agreement) | \$187,000.00 |
| Remaining Balance as of XX XX, XXXX (To get balance subtract amount of funds remaining from initial award amount) | \$41,000.00 |
| Are there students still enrolled in the program(s)? Month student(s) will complete program(s) | Jan-25 |
| <p>Instructions: Please enter cumulative data for the Talent Ready Grant Program, from grant inception to report date. Please contact talentready@higher.ed.ohio.gov with any questions for assistance with the report.</p> | |

| | Expenditure | Detailed Explanation of Expenses (Please provide information about number of staff supported, number of pieces of equipment/curriculum, and general information about quantity and scope of investments, as applicable.) | Credit and/or Non-credit | Total Amount Expended | (If Student Award) Number of Students Awarded Funds | (If Student Award) Number of Students Who Received Talent Ready Awards that Successfully Completed Program | Name(s) of Associated Industry-Recognized Credential (Where Applicable) |
|----|-------------------------|---|--------------------------|-----------------------|---|--|--|
| 1 | CDL A | Program costs \$4,500, awards were made as a part of student financial aid packages, a max of \$2,000 were awarded to each student | Credit | \$30,000.00 | 15 | 12 | Commercial Driver's License Class A |
| 2 | 18-Wheel Truck | To provide real-life training to students in a cab onsite at campus, rather than coordinating with a business partner | Credit | \$20,000.00 | | | Commercial Driver's License Class A |
| 3 | Program Administrator | 1 full-time program admin to manage awards, work as an advisor to students, create business contacts to help students receive work upon completion | Credit | \$35,000.00 | | | Commercial Driver's License Class A |
| 4 | HVAC | Program costs \$3,000 per student, awards were made to cover full expense for each student | Credit and Non-credit | \$45,000.00 | 15 | 15 | NATE Certification, EPA 608 Certification, R-410A Certification, Preventive Maintenance HVAC Certification |
| 5 | HVAC Curriculum Package | 5 curriculum packages for \$3,000 each training on heating, venting, air quality, safety, and installation | Credit and Non-credit | \$15,000.00 | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
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| 19 | | | | | | | |
| 20 | | | | | | | |
| | | | | \$145,000.00 | | | |

Please add more lines if more than 20 programs were involved.

Attachment I

**ODHE - Talent Ready Grant
Semi-Annual Metrics Report**

| | |
|---|--------|
| Name of Institution | |
| Fiscal Year Grant was Awarded | 2024 |
| Initial Amount of Grant Award (refer to ODHE Grant Agreement) | \$ |
| Remaining Balance as of XX XX, XXXX (To get balance subtract amount of funds remaining from initial award amount) | \$0.00 |
| Are there students still enrolled in the program(s)? Month student(s) will complete program(s) | |
| Instructions: Please enter cumulative data for the Talent Ready Grant Program, from grant inception to report date. Refer to the first tab for examples. Please contact talentready@highered.ohio.gov with any questions for assistance with the report. | |

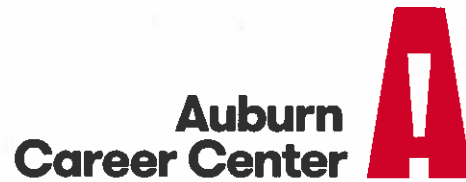
| | Expenditure (See Tab I for examples) | Detailed Explanation of Expenditures (See Tab 1 for description examples) | Credit and/or Non-credit | Total Amount Expended | (if Student Award) Number of Students Awarded Funds | (If Student Award) Number of Students Who Received Talent Ready Awards that Successfully Completed Program | Name(s) of Associated Industry-Recognized Credential (Where Applicable) |
|----|---|--|---|----------------------------------|--|---|--|
| 1 | | | | | | | |
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| 20 | | | | | | | |

Please add more lines if more than 20 programs were involved.

**Auburn
Career Center**



*Attachment Item #16e
Training Agreement
Between MAGNET
Early Career Early
College Program and
Auburn Career Center*



Training Agreement

This Training Agreement (“Agreement”) is entered into by and between the Auburn Vocational School District Board of Education (“Auburn”), which operates the Auburn Career Center, and The Manufacturing Advocacy and Growth Network (“MAGNET”) located at 1800 E 63rd Street, Cleveland, OH 44103 (collectively the “Parties”) to set forth the training that Auburn will provide for Students enrolled in the MAGNET Early Career Early College Program (“Students”).

A. General Information

Specifically, the Parties agree that Auburn is to provide Hydraulic Tube Bending and Virtual Welding Training (“Training”) consisting of seven (7) two and a half (2.5) hour sessions on mutually agreeable dates. The Training will be provided two (2) times in a school year.

The cost for the Training each time it is provided is three thousand, four hundred dollars (\$3,400) for the first twenty (20) Students, and an additional one hundred seventy dollars (\$170) per Student above twenty (20). This cost includes enrollment, instructor costs, office overhead, supplies, and instructor mileage.

B. Responsibilities of Auburn Career Center

1. Auburn is to pay its instructor costs, including mileage, for the Training, and the cost of all supplies.
2. Auburn is to use its performance and attendance tracking systems to monitor the status of the Students. Auburn is to provide certificates of completion for those Students who pass the program with a minimum of 3.0 G.P.A. and a minimum of 90.0% attendance.
3. Cory Hutter, Assistant Director of Adult Workforce Education, or another Auburn designee will provide oversight of the Training.

C. Responsibilities of MAGNET

1. MAGNET will provide classroom space and have the Students complete an Auburn Enrollment Application on the first day of the Training.
2. MAGNET will provide laptops for use by the Students in the classroom.
3. MAGNET will provide transportation to and from Auburn when any classes are scheduled to take place at Auburn.

(Continued)

MAGNET Early College Early Career – Auburn Career Center Training Agreement (cont'd)

D. Responsibilities of Students

1. Students are to complete a Student application provided by Auburn.
2. All Students must comply with the policies, procedures, and practices expected of MAGNET Early Career Early College Students. Violations can have consequences up to and including permanent removal from the program as determined in coordination with the MAGNET Early Career Early College personnel.

E. Terms of Agreement

Termination. Either party may terminate this Agreement by providing ten (10) calendar days prior written notice to the other party.

Entire Agreement. This Agreement and any appendices, exhibits, or attachment hereto, as amended from time to time in accordance with this Agreement contains the entire agreement of the Parties and supersedes all prior agreements and understandings, whether written or otherwise between Auburn and MAGNET relating to the subject matter hereof. No representations, inducements, promises, or agreements, oral or otherwise, which are not contained herein, shall be of any force or effect.

Assignment. This Agreement is not assignable in whole or in part by either party but is binding on any corporate successor of either party.

Governing Law. This Agreement shall be interpreted and governed by the laws of the State of Ohio and all disputes arising therefrom shall be subject to the sole jurisdiction of the courts of the State of Ohio.

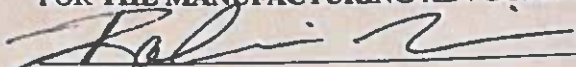
Amendments. Amendments to this Agreement, including modifications of any of the terms and conditions herein, shall be effective only upon written consent signed respectively by authorized representatives of Auburn and MAGNET, both of who shall be individuals designated as having the authority to bind Auburn and MAGNET, respectively, in contract.

(Continued)

MAGNET Early College Early Career – Auburn Career Center Training Agreement (cont'd)

IN WITNESS WHEREOF, the parties execute this Agreement by a person who warrants that they have the authority to execute this agreement.

FOR THE MANUFACTURING ADVOCACY AND GROWTH NETWORK:

| | |
|--|-----------------------|
| <u></u> | <u>11/27/2023</u> |
| Signature | Date |
| <u>Rahim Nichols</u> | <u>Director, ECEC</u> |
| Printed Name | Title |

FOR THE AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:

| | |
|----------------|-------|
| _____ | _____ |
| Superintendent | Date |

| | |
|-----------|-------|
| _____ | _____ |
| Treasurer | Date |

**Auburn
Career Center**



Attachment Item #17

Treasurer's Contract

**AUBURN VOCATIONAL SCHOOL DISTRICT
GOVERNING BOARD OF EDUCATION**
8140 Auburn Rd.
Concord, Ohio 44077

Treasurer Employment Contract
R.C. §3313.22 & §3313.24

This Employment Contract (“Contract”) is entered into between the **AUBURN VOCATIONAL SCHOOL DISTRICT GOVERNING BOARD OF EDUCATION** (hereinafter the “Board”) and **SHERRY L. WILLIAMSON** (hereinafter the “Treasurer”), collectively referred to as the “Parties.” The Board and the Treasurer, for the consideration herein specified, agree as follows:

1. TERM OF CONTRACT

The Board, in accordance with its action as found in the minutes of its meeting held on the ___ day of ___, 2023, hereby employs and the Treasurer hereby accepts employment as Treasurer of the Auburn Vocational School District for a period of five (5) years commencing on the 1st day of August, 2024 and ending on the 31th day of July, 2029. The Board will notify the Treasurer in writing no later than March 1, 2029 of its intent to renew or non-renew this Contract upon its expiration. Failure to provide such written notice shall result in this Contract being automatically extended for a period of one-year. This Contract does not constitute any obligation either written or implied for reemployment beyond the term set forth herein.

The Board and Treasurer mutually agree that this Contract shall supersede any and all contractual agreements previously entered into by the Parties.

2. DUTIES OF TREASURER

The Treasurer shall perform all duties as prescribed by law, consistent with Board policy and administrative guidelines, as well as the duties in the Job Description for Treasurer adopted by the Board. The Board reserves the right to amend policy, administrative guidelines and the job description at any time, and Treasurer agrees that she will be expected to perform in accordance with said amendments.

The Treasurer shall not, during the term of this Contract, be employed with any other entity whether or not such employment is pursued for gain, profit, or pecuniary advantage except as approved by the Board; provided, however, that Treasurer may engage in other activities involving community service and teaching provided no conflict or potential conflict of interest exists, to the extent that such activities are permitted by law, are consistent with the Board’s and the Ohio Ethics Commission’s policies on conflict of interest and conflict of commitment, do not interfere with her performance of her obligations hereunder or interfere with the time, attention or effort necessary to carry out her duties and responsibilities hereunder; and provided further, that the Treasurer shall keep the Board President fully and timely informed.

3. PROFESSIONAL CERTIFICATION

The Treasurer shall maintain and furnish to the Board evidence of maintaining, throughout the life of this Contract, a valid and appropriate license to act as Treasurer of the Board in

accordance with the laws of the State of Ohio. If the Treasurer fails to maintain a valid license, she shall be automatically disqualified to serve as Treasurer and immediately released from employment.

4. BOND/EMPLOYEE DISHONESTY AND FAITHFUL PERFORMANCE OF DUTY INSURANCE POLICY

Pursuant to Ohio Revised Code Sections 3313.25 and 3929.17, the Board will purchase the Treasurer's faithful performance bond in the amount of Five Hundred Thousand Dollars and zero cents (\$500,000.00) or in such higher amount as the Board shall otherwise determine. Alternatively, pursuant to Board Policy 1310 and Ohio Revised Code 3.061, the Board, in lieu of executing a bond, may purchase an employee dishonesty and faithful performance of duty insurance policy. The policy must be issued by a Board-approved and accredited insurance carrier or joint self-insurance pool. The policy must cover the Board from losses caused by the fraudulent or dishonest actions of, and the failure to perform a duty prescribed by law of the Treasurer or other employee. Coverage must be equal to or greater than the amount required by the Board for a surety bond. The Treasurer shall deposit with the President of the Board a certified copy of documentation from the insurance provider that evidence proof of coverage before any bond is cancelled and/or terminated.

5. COMPENSATION AND WORKDAYS

Effective August 1, 2024, the Board shall pay the Treasurer a base salary for each year of the Contract as summarized in this Section. The salary shall be based on the number of days worked per year, with the express understanding of the Parties that the Treasurer's required days to be worked will be reduced effective beginning August 1, 2026:

| Effective Date | Base Salary | Days to be Worked Per Year |
|-----------------------|--------------------|-----------------------------------|
| August 1, 2024 | \$117,165.91 | 223 |
| August 1, 2025 | \$119,509.23 | 223 |
| August 1, 2026 | \$56,849.95 | 104 |
| August 1, 2027 | \$57,986.95 | 104 |
| August 1, 2028 | \$59,146.69 | 104 |

At any time the base salary is subject to any additional increase that the Board, in its sole discretion, authorizes. The annual salary shall be paid in equal installments in accordance with Board policy.

State law mandates that the Board may increase the salary of the Treasurer during the term of this Contract, but in no event shall the Treasurer's salary be reduced, except as otherwise provided by law. Notwithstanding state law, by executing this Agreement, the Parties understand and agree that the Board shall reduce the base salary and/or days worked per year as listed in this Section, and the Treasurer hereby waives any right to challenge such reduction in any forum, including by filing a complaint in any court of competent jurisdiction.

6. OTHER COMPENSATION

- a. **General Benefits.** The Board shall provide the Treasurer with such other benefits, including health and dental insurance benefits, as required by law and/or as is otherwise provided to the Board's other full time, twelve (12) month administrative employees. The Treasurer shall pay the portion of such insurance benefits that the Board's administrative employees are required to pay in accordance with Board policy and procedures.

Treasurer shall be entitled to the same health care plan waiver benefit provided by the Board to all other full-time, twelve (12) month administrative employees during the term of this Contract.

- b. **Group Term Life Insurance.** The Board shall provide Treasurer with a group term life insurance policy in the amount of Two Hundred Thousand Dollars and Zero Cents (\$200,000.00).
- c. **Cell Phone Stipend.** The Board shall provide Treasurer with a stipend of Thirty-five Dollars and Zero Cents (\$35.00) per month for use of Treasurer's personal cell phone to conduct Treasurer's duties.
- d. **Tuition Reimbursement.** For each contract year (August 1st through July 31st), the Board shall reimburse Treasurer fifty percent (50%) of the total cost of tuition for up to three (3) semester hours taken by Treasurer provide that the following conditions are met: 1) courses directly relate to Treasurer's assigned duties as summarized in Section 4; and 2) Treasurer obtains a minimum grade of "B" or higher in the course.
- e. **Annuity.** The Treasurer shall receive an annual annuity of the Treasurer's choosing in the total amount of ten thousand dollars and zero cents (\$10,000.00) that shall be paid for by the Board.
- f. **Medicare.** The Board shall pay directly to the federal government Treasurer's share of Medicare.
- g. **SERS Retirement Contribution.** The Board shall pay that portion of School Employment Retirement System ("SERS") contribution that, but for this paragraph, would otherwise be paid by the Treasurer. This benefit is commonly referred to as "pick-up on the pick-up." It is the intention of the parties that this "picked-up" amount be included in the Treasurer's compensation for the purpose of calculating retirement. Contributions to SERS will be paid on the Treasurer's base salary plus longevity.
- h. **Benefits Determined Prohibited by Law.** It is agreed by and between the Board and the Treasurer that, in the event any form of compensation included in this Section is later determined to be inconsistent or prohibited by Federal or State law, the Board shall adjust the Treasurer's salary compensation in an amount that will equal the value of the compensation determined to be inconsistent or prohibited by law.
- i. **Contract Supersedes Board Policy.** To the extent that any benefits provided in this Contract conflict with the benefits provided to employees in Board policy of the Administrators' Handbook, the terms and conditions of this Contract shall prevail.

7. VACATION, HOLIDAYS AND PERSONAL LEAVE

- a. **Vacation Leave.** For the first two years of the Contract (2024-2025 and 2025-2026), the Treasurer shall be entitled to twenty-five (25) vacation days per contract year. The Treasurer may carry over a maximum of ten (10) vacation days from the previous two (2) years of employment, with a maximum accumulation of thirty-five (35) vacation days. The Treasurer may not take more than ten (10) consecutive days of vacation and/or personal leave without prior Board approval. The Treasurer may convert up to ten (10) days of vacation leave for cash in each contract year, paid at the Treasurer's per diem rate.

For the remaining three years of the contract when Treasurer works a reduced number of days, she will not be eligible for vacation leave.

Upon separation from employment or death, the Treasurer or Treasurer's estate will be paid at the Treasurer's per diem rate for all lawfully accrued and unused vacation leave to the Treasurer's credit at the time of separation or death.

- b. **Holiday Leave.** The Treasurer shall receive the same holidays and personal leave provided to the Board's twelve-month administrative employees.
- c. **Personal Leave.** The Treasurer shall be entitled to three (3) unrestricted paid personal days per contract year (August 1st through July 31st). Any unused personal leave days shall be converted to sick leave and the end of the contract year. They shall not be carried over year to year.
- d. **Other Types of Leave.** The Treasurer shall be entitled to any other paid or unpaid leave that is granted by state law, or provided by the Board for other twelve (12) month administrative employees. Such leave shall be taken in accordance with applicable Board policy and administrative guidelines.

8. **PROFESSIONAL MEETINGS & MEMBERSHIPS**

The Treasurer shall be encouraged to attend those professional meetings which she deems appropriate to maintain and improve professional knowledge and skills. The actual and necessary expenses of said attendance are to be paid by the Board in accordance with Board policy as budgeted in the Board approved appropriations document.

The Treasurer shall be entitled to membership in professional organizations relevant to her responsibilities which shall include the National Association of School Business Officials and the Ohio Association of School Business Officials, and any other organizations approved by the Board. The Board will pay professional and membership dues and expenses in the above organizations as well as all expenses to attend meetings, as they are budgeted in the Board approved appropriations document.

9. **DAYS TO BE WORKED FOR COMPENSATION**

The Treasurer's daily rate of pay shall be calculated based on the number of working days per year listed in Section 5 of this Agreement. The Treasurer shall devote such time and energies

as are necessary to perform specified duties during business hours, but it is expressly agreed that the duties of this position may require the Treasurer to work at times other than normal business hours and the regular workweek, such as during evenings and weekends.

10. **SICK LEAVE AND SEVERANCE**

- a. **Sick Leave Accumulation.** The Treasurer shall be entitled to the accumulation of fifteen (15) sick leave days per year in accordance with Ohio law and Board policy, with a maximum accumulation of three hundred (300) days.
- b. **Redemption of Days Beyond Maximum Accumulation.** For each year that the Treasurer's accumulated sick leave days exceeds three hundred (300) in a contract year, the Treasurer shall be paid for up to eighteen (18) days at her per diem rate. Payment shall be made in September.
- c. **Severance Pay.** Upon the Treasurer's separation of employment for retirement purposes, the Treasurer shall be entitled to a severance payment of twenty-five percent (25%) of the Treasurer's unused sick leave days, up to a maximum of seventy-five (75) days. To qualify for severance, the Treasurer must qualify for full retirement and accept retirement benefits through the SERS. Severance payment will be based upon the Treasurer's per diem rate of pay, to be determined by dividing the Treasurer's annual salary at the time of retirement by the number of days to be worked pursuant to Section 5 of this Contract.

11. **EXPENSES**

Subject to such limitations as provided by law and/or Board policy, the Board shall reimburse the Treasurer for mileage at the IRS approved rate in effect on the preceding July 1st and reimburse the Treasurer for other actual and necessary expenses required in the performance of her official duties. Expenses shall be appropriately documented and submitted to the Board in accordance with Board policies and administrative guidelines.

12. **MEDICAL EXAMINATION**

Upon request of the Board, the Treasurer hereby agrees to submit to a comprehensive medical examination conducted at the Board's expense by a physician or psychologist of the Board's choosing if the Board has reason to believe that the Treasurer is physically and/or mentally incompetent to perform all of her duties as Treasurer. If there is a professional opinion setting forth the Treasurer's incompetence/inability to perform all of the duties of her position, such opinion shall be treated as confidential. Treasurer may be placed on sick leave and, when such leave expires, unpaid leave in accordance with board policy and the law for up to the remainder of this Agreement.

13. **LIABILITY INSURANCE & INDEMNIFICATION**

The Board agrees to provide the Treasurer with professional liability insurance as permitted by the Ohio Revised Code and Board policy. Except for findings for recovery in an audit report pursuant to section 117.28 of the Revised Code, the Board agrees that it shall indemnify, defend, and hold harmless the Treasurer against all civil demands, claims, suits, and legal proceedings,

whether threatened or instituted, and defend such person against any criminal legal proceedings, whether threatened or instituted, that arise from the acts or omissions of such person while acting within the scope of the person's employment by the Board and in the good faith belief that such conduct was lawful and in the best interests of the school district. The Board's liability under this paragraph shall not exceed the amount appropriated for such purposes or the amount provided by insurance purchased by the Board for such purposes. In no event shall individual Board members be considered personally liable for indemnifying the Treasurer against such demands, claims, suits, actions, and legal proceedings. The duty to indemnify shall not apply to disputes between the Parties.

14. EVALUATION

The Board and the Treasurer agree that there shall be an annual written evaluation of the Treasurer's performance under this Contract. This evaluation and assessment shall be related to the Job Description for Treasurer and the mutually agreed performance goals between the Treasurer and the Board. The performance goals shall be established by the Board and Treasurer prior to September of each year of this Contract. Such evaluation shall be a basis but not the sole basis for determining renewal or nonrenewal of the Treasurer's contract. The evaluation shall be completed each year that this Contract or any successor contract remains in effect. The Treasurer and the Board expressly agree that the failure of the Board to conduct an evaluation pursuant to this provision shall not create an expectation of continued employment or result in the automatic renewal of the Treasurer's contract at its expiration.

The substance of this annual evaluation shall be shared with the Treasurer in executive session. The Board and Treasurer may elect to meet and confer prior to the preparation of the final written document.

15. TERMINATION

This Contract may be terminated by mutual agreement of the parties, retirement or disability of the Treasurer, resignation, termination "for cause" pursuant to state law, failure of the Treasurer to maintain a valid license during the term of this Agreement, failure of Treasurer to secure a bond or employee dishonesty and faithful performance of duty insurance policy in the full amount required by the Board, or death of the Treasurer.

16. SCHOOL EMPLOYEES RETIREMENT SYSTEM (SERS)

Treasurer acknowledges that she has been notified of her duties and obligations under Chapter 3309 of the Revised Code and accepts such duties and obligations as part of this Contract.

17. SAVINGS CLAUSE

If any portion of this Contract is deemed illegal due to conflict with state or federal law, the remainder of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, the Board, by its President and Vice President, having been first duly authorized, and the Treasurer having executed this Contract on this ___ day of _____, 2023.

**AUBURN VOCATIONAL SCHOOL DISTRICT
GOVERNING BOARD OF EDUCATION**

By: _____
President

By: _____
Vice President

TREASURER

By: _____
Sherry L. Williamson

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